

Great Blakenham Parish Council

Summary Receipts and Payments for Year Ended 31st March 2025

Last Year Ended 31st March 2024		Current Year Ended 31st March
	Receipts	
3,150.00	CIL	4,125.00
3,150.00	Sub Total	4,125.00
	Operating Income	
55,284.27	Income	58,750.53
2,120.00	Cemetery	980.00
11,128.88	VAT Data	7,030.68
71,683.15	Total Receipts	70,886.21
	Running Costs	
55.96	Income	0.00
54,434.04	Administration	62,945.29
130.00	Cemetery	4,999.25
2,351.67	Allotment	394.26
23,697.89	Maintenance Contract	22,510.77
4,066.99	VAT Data	1,623.78
84,736.55	Total Payments	92,473.35
	Receipts and Payments Summary	
215,610.85	Opening Balance	202,557.45
71,683.15	Add Total Receipts(As Above)	70,886.21
287,294.00		273,443.66
84,736.55	Less Total Payments(As Above)	92,473.35
202,557.45	Closing Balance	180,970.31
	These cumulative funds are represented by:	
197,320.48	Current Bank A/c	168,937.84
5,236.97	Saver Account	12,032.47
202,557.45		180,970.31
	Reserve Balances are represented by:	
-13,053.40	Current Year Fund	-21,587.14
115,989.96	General Reserves	136,071.45
3,346.58	EMR - Election Costs	0.00
5,870.00	EMR - Bus Shelter Bram Rd	0.00
5,000.00	EMR - Churchyard Maintenance	0.00
82,254.31	EMR - CIL	50,347.00
3,150.00	EMR - CIL 23/24	10,000.00
0.00	EMR - CIL 24/25	4,125.00
0.00	EMR - Gipping Valley Bowls	2,014.00

Great Blakenham Parish Council

Summary Receipts and Payments for Year Ended 31st March 2025

Last Year Ended
31st March 2024

202,557.45

Current Year
Ended 31st March

180,970.31

Signed : _____ (Chairman) _____ (RFO)

ANNUAL RETURN
FOR THE YEAR ENDED 31 MARCH 2025
Great Blakenham Parish Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	215,611	202,557	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2	(+) Precept or Rates and Levies	49,488	52,500	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	22,195	18,386	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	10,890	14,558	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	73,847	77,915	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	202,557	180,970	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	202,557	180,970	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	0	0	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Great Blakenham Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2025	Current Bank A/C	168,937.84	
31/03/2025	Unity Trust Saver A/C	12,032.47	
			180,970.31

Unpresented Payments

0.00

180,970.31

Receipts not on Bank Statement

0.00

Closing Balance

180,970.31

All Cash & Bank Accounts

1	Current Bank A/c	168,937.84
2	Saver Account	12,032.47
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	180,970.31

A/c Code	115 VAT on Receipts			Annual Budget	0
Centre	999 VAT Data				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
	Opening Balance				0.00
	13/05/2024	Cleansing	Cashbook	Cleansing Grant Q4 2023/24	1,354.60
	10/06/2024	17	Journal	VAT Refund	4,066.99
	10/01/2025		Cashbook	To amend VAT archive	1,560.00
	10/01/2025	VAT Amend	Cashbook	vat entry amendment	2,271.00
	10/01/2025		Cashbook	Cancel entry	2,271.00
	10/01/2025		Cashbook	Cancel entry	1,560.00
	20/02/2025		Cashbook	VAT Return	1,609.09
	Account VAT on Receipts			Account Totals	3,831.00 10,861.68
	Centre VAT Data			Net Closing Balance	7,030.68

A/c Code	200 Current Bank A/c			Annual Budget	0
Centre	(none)				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
	Refer to Cashbook For Details				
	Account Current Bank A/c			Account Totals	
	Centre			Refer to Cashbook	

A/c Code	205 Saver Account			Annual Budget	0
Centre	(none)				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
	Refer to Cashbook For Details				
	Account Saver Account			Account Totals	
	Centre			Refer to Cashbook	

A/c Code	310 General Reserves			Annual Budget	0
Centre	(none)				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
	Opening Balance				102,936.56
	30/09/2024	8	Journal	Return to GR	14,216.58
	28/02/2025	15	Journal	To reduce CIL 23/24 to nil	9,595.69
	31/03/2025	19	Journal	moving to correct CIL Account	97,458.55
	31/03/2025	20	Journal	To ensure correct balance	22,986.00
	31/03/2025	21	Journal	transfer to General rese	22,986.00
	31/03/2025	22	Journal	amend	22,986.00

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Nominal Ledger Report by ACCOUNT

User :KAREN

A/c Code 310 General Reserves

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
31/03/2025	23	Journal	to reduce earmarked reserves 0		50,000.00
31/03/2025	26	Journal	amend balance		42,986.55
31/03/2025	27	Journal	current year fund amend		50,347.00
31/03/2025	28	Journal	a	50,347.00	
Account General Reserves				Account Totals	
				180,387.24	306,458.69
Centre				Net Closing Balance	126,071.45

A/c Code 321 EMR - Election Costs

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	3,346.58
30/09/2024	8	Journal	Return to GR	3,346.58	
Account EMR - Election Costs				Account Totals	
				3,346.58	3,346.58
Centre				Net Closing Balance	0.00

A/c Code 322 EMR - Village tree planting

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00
Account EMR - Village tree planting				Account Totals	
				0.00	0.00
Centre				Net Closing Balance	0.00

A/c Code 323 EMR - Bus Shelter Bram Rd

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	5,870.00
30/09/2024	8	Journal	Return to GR	5,870.00	
Account EMR - Bus Shelter Bram Rd				Account Totals	
				5,870.00	5,870.00
Centre				Net Closing Balance	0.00

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Nominal Ledger Report by ACCOUNT

User :KAREN

A/c Code 331 EMR - CIL 23/24

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
28/02/2025	15	Journal	To reduce CIL 23/24 to nil		9,595.69
31/03/2025	24	Journal	reduce earmarked reserve to 0		10,000.00
Account EMR - CIL 23/24				Account Totals	12,745.69
Centre				Net Closing Balance	22,745.69
					10,000.00

A/c Code 332 EMR - CIL 24/25

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00
31/03/2025	25	Journal	to correct remain balance		4,125.00
Account EMR - CIL 24/25				Account Totals	0.00
Centre				Net Closing Balance	4,125.00

A/c Code 333 EMR - GB Village Hall

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00
30/09/2024	9	Journal	Village Hall		50,000.00
31/03/2025	23	Journal	to reduce earmarked reserves 0	50,000.00	
Account EMR - GB Village Hall				Account Totals	50,000.00
Centre				Net Closing Balance	50,000.00
					0.00

A/c Code 334 EMR - Barham Picnic Site

Annual Budget 0

Centre (none)

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00
29/07/2024	BACS	Cashbook	Barham Picnic Site	10,000.00	
30/09/2024	8	Journal	Barnham Picnic Site		10,000.00
Account EMR - Barham Picnic Site				Account Totals	10,000.00
Centre				Net Closing Balance	10,000.00
					0.00

A/c Code	335	EMR - Gipping Valley Bowls	Annual Budget	0
Centre	(none)			
Date	Reference	Source	Transaction Detail	Debit Credit
			Opening Balance	0.00
30/09/2024	9	Journal	Bowls Club	25,000.00
31/03/2025	20	Journal	To ensure correct balance	22,986.00
Account EMR - Gipping Valley Bowls			Account Totals	22,986.00 25,000.00
Centre			Net Closing Balance	2,014.00

A/c Code	336	GBVH Trail Gym	Annual Budget	0
Centre	(none)			
Date	Reference	Source	Transaction Detail	Debit Credit
			Opening Balance	0.00
30/09/2024	10	Journal	GBVH Recreation Ground	10,000.00
31/03/2025	24	Journal	reduce earmarked reserve to 0	10,000.00
Account GBVH Trail Gym			Account Totals	10,000.00 10,000.00
Centre			Net Closing Balance	0.00

A/c Code	515	VAT on Payments	Annual Budget	0
Centre	999	VAT Data		
Date	Reference	Source	Transaction Detail	Debit Credit
			Opening Balance	0.00
12/04/2024	BACS	Cashbook	Rialtas	5.00
12/04/2024	BACS	Cashbook	SALC	9.00
10/06/2024	Tax Refund	Cashbook	Tax refund 23/24	4,066.99
10/06/2024	17	Journal	VAT Refund	4,066.99
14/06/2024	BACS	Cashbook	Rialtas Business Solutions	38.40
14/06/2024	BACS	Cashbook	Training	14.00
12/07/2024	BACS	Cashbook	Dog & waste bin collection	182.44
12/07/2024	BACS	Cashbook	Internal Audit 2024	64.40
12/07/2024	BACS	Cashbook	Soil Stack Removal	70.00
25/09/2024	BACS	Cashbook	NSK Landscapes	156.00
25/09/2024	BACS	Cashbook	Hunnaball	999.85
11/10/2024	BACS	Cashbook	training	7.00
11/10/2024	BACS	Cashbook	PKF Littlejohn LLP	63.00
10/01/2025	BACS	Cashbook	Gipping Valley Bowls Club	2,271.00
10/01/2025	BACS	Cashbook	Gipping Valley Bowls Club	1,560.00
10/01/2025	16	Journal	Gipping Valley Bowls Club	2,271.00
10/01/2025	16	Journal	Gipping Valley Bowls Club	1,560.00
14/02/2025	BACS	Cashbook	SALC	9.60
17/02/2025	DD	Cashbook	Lloyds Bank	5.09

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Nominal Ledger Report by ACCOUNT

User :KAREN

A/c Code 515 VAT on Payments

Centre 999 VAT Data

Date	Reference	Source	Transaction Detail	Debit	Credit
Account VAT on Payments			Account Totals	9,521.77	7,897.99
Centre VAT Data			Net Closing Balance	1,623.78	

A/c Code 1076 Precept

Annual Budget

52,500

Centre 100 Income

Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance		0.00
08/04/2024		Cashbook	Precept 2024/5 Part 1		26,250.00
16/09/2024	Precept	Cashbook	Precept -part 2		26,250.00
Account Precept			Account Totals	0.00	52,500.00
Centre Income			Net Closing Balance		52,500.00

A/c Code 1080 Bank Interest

Annual Budget

0

Centre 100 Income

Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance		0.00
30/06/2024	Credit Int	Cashbook	Credit Interest @ 30.06.24		42.46
30/09/2024	interest	Cashbook	Unity trust Credit interest		65.31
30/09/2024	interest	Cashbook	Unity trust Credit interest		65.31
30/09/2024	DD	Cashbook	Unity Trust Bank		65.31
30/09/2024	14	Journal	.	65.31	
30/09/2024	14	Journal	.		65.31
30/09/2024	DD	Cashbook	Unity Trust Bank	65.31	
31/12/2024		Cashbook	Unity trust bank interest		64.57
17/02/2025	DD	Cashbook	Lloyds Bank card fee	3.00	
31/03/2025	Credit Int	Cashbook	Credit interest 31.3.25		67.08
Account Bank Interest			Account Totals	133.62	435.35
Centre Income			Net Closing Balance		301.73

A/c Code 1085 CIL

Annual Budget

0

Centre 100 Income

Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance		0.00
14/10/2024	100827	Cashbook	CIL Back payment 22011990		4,125.00

A/c Code 1085 CIL

Centre 100 Income

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account CIL			Account Totals	0.00	4,125.00
Centre Income			Net Closing Balance		4,125.00

A/c Code 1090 Grants & Donations

Annual Budget 5,420

Centre 100 Income

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance		0.00
05/08/2024	100827	Cashbook	Cleansing Q4 24/25		5,948.80
Account Grants & Donations			Account Totals	0.00	5,948.80
Centre Income			Net Closing Balance		5,948.80

A/c Code 1100 Cemetery Fees

Annual Budget 0

Centre 200 Cemetery

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance		0.00
08/05/2024	22084	Cashbook	22084 - Joan Turner Memorial		30.00
12/08/2024	Cem Fees	Cashbook	Cem fees Plot D14		100.00
10/09/2024	Cem Fees	Cashbook	ERoB plot fee -Kerry warner		200.00
25/02/2025	Coop	Cashbook	Cem Fees Jean Rose		650.00
Account Cemetery Fees			Account Totals	0.00	980.00
Centre Cemetery			Net Closing Balance		980.00

A/c Code 4000 Wages

Annual Budget 12,500

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance	0.00	
12/04/2024	BACS	Cashbook	Ending March 2024	976.00	
12/04/2024	BACS	Cashbook	P30 ending 2 April 2024	90.36	
12/04/2024	BACS	Cashbook	Payroll	0.30	
13/05/2024	BACS	Cashbook	Payroll - Ending April 24	958.04	
14/06/2024	BACS	Cashbook	Clerk- Ending 31.05.24	958.04	
14/06/2024	BACS	Cashbook	Clerk - Ending 29.02.24	976.30	
12/07/2024	BACS	Cashbook	Clerk salary ending June 24	958.04	
12/07/2024	BACS	Cashbook	P30 Ending 5 july 2024	90.36	
02/08/2024	DD	Cashbook	Penion contributions	164.32	
13/08/2024	BACS	Cashbook	Salary Month ending 31/7/24	958.04	
13/09/2024	DD	Cashbook	Nest Ending 30.09.2024	41.08	

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Nominal Ledger Report by ACCOUNT

User :KAREN

A/c Code 4000 Wages

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
25/09/2024	BACS	Cashbook	Clerk Salary ending 31.08.24	958.04	
11/10/2024	BACS	Cashbook	Salary Ending 30.09.2024	958.04	
11/10/2024	BACS	Cashbook	P30 Ending 05.10.2024	90.36	
15/10/2024	DD	Cashbook	Nest Pensions end 30.09.24	41.08	
15/11/2024	DD	Cashbook	Nest Pensions ending 31.10.24	41.08	
22/11/2024	BACS	Cashbook	Payroll ending 31.10.24	958.04	
13/12/2024	BACS	Cashbook	Payroll ending 30.11.24	958.04	
13/12/2024	18	Journal	Incorrect code amendment		41.08
10/01/2025	BACS	Cashbook	Payroll ending 31.12.24	1,741.90	
10/01/2025	BACS	Cashbook	P30 ending 05.01.2025	353.50	
15/01/2025	DD	Cashbook	Nest Month 9 ending 31.12.24	126.90	
14/02/2025	DD	Cashbook	Nest month 10 -31.01.2025	50.61	
14/02/2025	BACS	Cashbook	payroll ending 31.01.25	1,050.22	
14/03/2025	DD	Cashbook	Nest Month 11 ends 28.02.2025	50.61	
14/03/2025	BACS	Cashbook	Payroll ending 28.02.25	1,050.22	

Account Wages

Account Totals

14,599.52

41.08

Centre Administration

Net Closing Balance

14,558.44

A/c Code 4055 Chair Allowance

Annual Budget

1,000

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance	0.00	
17/05/2024	BACS	Cashbook	Chair Allowance	1,050.00	
			Account Totals	1,050.00	0.00
			Net Closing Balance	1,050.00	

Account Chair Allowance

Account Totals

1,050.00

0.00

Centre Administration

Net Closing Balance

1,050.00

A/c Code 4060 Mobile Phones

Annual Budget

500

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance	0.00	
02/04/2024	DD	Cashbook	Mobile contract March 31st	11.00	
12/04/2024	BACS	Cashbook	Wifi/mobile Contract	26.00	
03/05/2024	DD	Cashbook	Three (H3G)	11.87	
13/05/2024	BACS	Cashbook	Reimbursement for EE phone/Wif	28.04	
03/06/2024	DD	Cashbook	Three Mobile Contract	11.87	
14/06/2024	BACS	Cashbook	EE wifi hub/mobile june 2024	28.04	
03/07/2024	DD	Cashbook	Three (H3G) July 2024	11.87	
02/08/2024	DD	Cashbook	Three (H3G)	11.87	
02/09/2024	DD	Cashbook	Three (H3G)	11.87	
25/09/2024	BACS	Cashbook	EE reimbursemen June July Aug	84.12	

A/c Code 4060 Mobile Phones

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
03/10/2024	DD	Cashbook	Three (H3G)	13.16	
11/10/2024	BACS	Cashbook	EE reimbursement Oct 2024	28.04	
04/11/2024	DD	Cashbook	Three (H3G) Mobile phone	11.87	
22/11/2024	BACS	Cashbook	EE wifi/mobile ending Oct 2024	28.04	
03/12/2024	DD	Cashbook	Three (H3G)	11.87	
13/12/2024	BACS	Cashbook	EE mobile/Wifi reimbursement	28.04	
02/01/2025	DD	Cashbook	Three (H3G)	11.87	
10/01/2025	BACS	Cashbook	EE mobile/wifi hub reimbursemen	28.04	
03/02/2025	DD	Cashbook	Three (H3G) ending jan 2025	13.76	
14/02/2025	BACS	Cashbook	EE WiFi hub/phone	28.04	
05/03/2025	DD	Cashbook	Three ending feb 2025	13.00	
14/03/2025	BACS	Cashbook	EE Wifi/mobile	28.04	

Account Mobile Phones

Account Totals

480.32

0.00

Centre Administration

Net Closing Balance

480.32

A/c Code 4062 Bank charges

Annual Budget

200

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
16/04/2024	DD	Cashbook	Lloyds Bank Card fee	3.00	
16/05/2024	DD	Cashbook	Monthly card fees	3.00	
17/06/2024	DD	Cashbook	Bank card Fees	3.00	
30/06/2024	DD	Cashbook	Bank Service charge	18.00	
12/07/2024	DD	Cashbook	Lloyds Bank Card Fee	3.00	
16/08/2024	DD	Cashbook	Lloyds Bank Card monthly fee	3.00	
16/09/2024	DD	Cashbook	Lloyds Bank card fees	3.00	
30/09/2024	DD	Cashbook	Unity Trust Bank fees	18.00	
30/09/2024	DD	Cashbook	Unity Trust Bank	65.31	
16/10/2024	DD	Cashbook	Card payments	3.00	
31/10/2024	DD	Cashbook	Unity Trust Bank service charg	5.40	
18/11/2024	DD	Cashbook	Lloyds Bank Multi pay card fee	3.00	
30/11/2024	DD	Cashbook	Unity Trust Bank fee	6.00	
16/12/2024	DD	Cashbook	Card monthly fee	3.00	
31/12/2024	DD	Cashbook	bank charge 31.12.2024	6.00	
16/01/2025	DD	Cashbook	Lloyds Bank Card monthly fee	3.00	
31/01/2025	DD	Cashbook	Unity Trust Bank Service charg	6.00	
28/02/2025	DD	Cashbook	Unity Trust service charge	6.00	
17/03/2025	DD	Cashbook	Multipay card fee	3.00	
31/03/2025	DD	Cashbook	service charge	6.00	

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Nominal Ledger Report by ACCOUNT

User :KAREN

A/c Code 4062 Bank charges

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
	Account	Bank charges	Account Totals	169.71	0.00
	Centre	Administration	Net Closing Balance	169.71	

A/c Code 4065 Training

Annual Budget 260

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance	0.00	
14/06/2024	BACS	Cashbook	Cemetery Management	70.00	
11/10/2024	BACS	Cashbook	Chairing a meeting training	35.00	
	Account	Training	Account Totals	105.00	0.00
	Centre	Administration	Net Closing Balance	105.00	

A/c Code 4066 Stationary

Annual Budget 500

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance	0.00	
16/05/2024	DD	Cashbook	Printer Paper	23.79	
16/10/2024	DD	Cashbook	Printerland SOA2694562	280.75	
17/02/2025	DD	Cashbook	Amazon- Monitor stand + delive	25.49	
	Account	Stationary	Account Totals	330.03	0.00
	Centre	Administration	Net Closing Balance	330.03	

A/c Code 4070 Membership

Annual Budget 710

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			Opening Balance	0.00	
12/04/2024	BACS	Cashbook	SALC Membership subscription	791.61	
16/05/2024	DD	Cashbook	ICO Renewal	40.00	
	Account	Membership	Account Totals	831.61	0.00
	Centre	Administration	Net Closing Balance	831.61	

A/c Code 4072 Payroll costs **Annual Budget** 250
Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
12/04/2024	BACS	Cashbook	Salc payroll service 28325	45.00	
13/12/2024	DD	Cashbook	Nest Pensions	41.08	
13/12/2024	18	Journal	Incorrect code entered	41.08	
14/02/2025	BACS	Cashbook	SALC payroll services 29229	48.00	
Account Payroll costs				Account Totals	175.16
Centre Administration				Net Closing Balance	175.16

A/c Code 4075 Audit Fees **Annual Budget** 850
Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
12/07/2024	BACS	Cashbook	Internal Audit 2024	322.00	
11/10/2024	BACS	Cashbook	PKF Littlejohn SB20242611	315.00	
Account Audit Fees				Account Totals	637.00
Centre Administration				Net Closing Balance	637.00

A/c Code 4080 Insurance **Annual Budget** 1,100
Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
11/10/2024	BACS	Cashbook	Insurance renewal 24/25	890.13	
Account Insurance				Account Totals	890.13
Centre Administration				Net Closing Balance	890.13

A/c Code 4085 Allotment Water **Annual Budget** 400
Centre 250 Allotment

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
24/04/2024	DD	Cashbook	Anglian Water	27.87	
24/07/2024	DD	Cashbook	Anglian Water 13778078	39.57	
24/10/2024	DD	Cashbook	Anglian Water 14153914	35.91	
24/01/2025	BACS	Cashbook	Wave - 14534455	35.91	
Account Allotment Water				Account Totals	139.26
Centre Allotment				Net Closing Balance	139.26

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User :KAREN

A/c Code	4086 Allotment General				Annual Budget	2,000
Centre	250 Allotment					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				Opening Balance	0.00	
	25/09/2024	BACS	Cashbook	Allotment Shed Paint 2525	255.00	
		Account	Allotment General	Account Totals	255.00	0.00
		Centre	Allotment	Net Closing Balance	255.00	

A/c Code	4090 Website Costs				Annual Budget	600
Centre	150 Administration					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				Opening Balance	0.00	
	12/04/2024	BACS	Cashbook	Rialtas	25.00	
	14/06/2024	BACS	Cashbook	Alpha software renewal 31827	192.00	
	16/10/2024	DD	Cashbook	Microsoft renewal	79.99	
	18/11/2024	DD	Cashbook	Adobe renewal	238.75	
	10/01/2025	BACS	Cashbook	Support & hosting website	120.00	
	16/01/2025	DD	Cashbook	Lloyds Bank - Acronis renewal	146.99	
		Account	Website Costs	Account Totals	802.73	0.00
		Centre	Administration	Net Closing Balance	802.73	

A/c Code	4100 Room Hire				Annual Budget	250
Centre	150 Administration					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				Opening Balance	0.00	
	25/09/2024	BACS	Cashbook	Hall Hire	45.00	
		Account	Room Hire	Account Totals	45.00	0.00
		Centre	Administration	Net Closing Balance	45.00	

A/c Code	4105 S137				Annual Budget	5,000
Centre	150 Administration					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				Opening Balance	0.00	
	14/02/2025	BACS	Cashbook	Chinwags Donation	1,000.00	
		Account	S137	Account Totals	1,000.00	0.00
		Centre	Administration	Net Closing Balance	1,000.00	

A/c Code 4108 Donations **Annual Budget** 5,000

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
22/11/2024	BACS	Cashbook	River Gipping Trust	1,000.00	
22/11/2024	BACS	Cashbook	Xmas festival donation	100.00	
22/11/2024	BACS	Cashbook	Royal British legion wreath	50.00	
14/02/2025	BACS	Cashbook	Citizins Advice donation	500.00	
14/02/2025	BACS	Cashbook	EAAA donation	500.00	
14/02/2025	BACS	Cashbook	Headway Suffolk donation	500.00	
Account Donations				Account Totals	2,650.00
Centre Administration				Net Closing Balance	2,650.00

A/c Code 4110 Maintenance **Annual Budget** 0

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
12/07/2024	BACS	Cashbook	Cemetery Soil Stack 02873	350.00	
25/09/2024	BACS	Cashbook	NSK Landscapes Bramford rd Ban	780.00	
Account Maintenance				Account Totals	1,130.00
Centre Administration				Net Closing Balance	1,130.00

A/c Code 4115 Steet Lighting **Annual Budget** 3,700

Centre 150 Administration

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
13/05/2024	BACS	Cashbook	Street lighting Inv 9542812	2,168.18	
11/10/2024	BACS	Cashbook	Street cleaning Inv 2548	1,185.27	
Account Steet Lighting				Account Totals	3,353.45
Centre Administration				Net Closing Balance	3,353.45

A/c Code 4120 Street Cleaning **Annual Budget** 15,970

Centre 300 Maintenance Contract

<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance				0.00	
12/04/2024	BACS	Cashbook	Street cleaning Inv 2449	1,316.67	
14/06/2024	BACS	Cashbook	Street Cleaning - 2478	1,316.67	
12/07/2024	BACS	Cashbook	Street cleaning Inv 2496	1,316.67	
13/08/2024	BACS	Cashbook	Street cleaning Inv 2514	1,316.67	
25/09/2024	BACS	Cashbook	Street Cleaning 2536	1,316.67	

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A/c Code 4120 Street Cleaning

Centre 300 Maintenance Contract

Date	Reference	Source	Transaction Detail	Debit	Credit
22/11/2024	BACS	Cashbook	Street cleaning Inv 2569	1,316.67	
13/12/2024	BACS	Cashbook	Street cleaning Inv 2586	1,316.67	
10/01/2025	BACS	Cashbook	Street Cleaning Inv 2599	1,316.67	
14/02/2025	BACS	Cashbook	Street Cleaning Inv 2614	1,316.67	
14/03/2025	BACS	Cashbook	Street cleaning Inv 2625	1,316.67	
Account Street Cleaning			Account Totals	13,166.70	0.00
Centre Maintenance Contract			Net Closing Balance	13,166.70	

A/c Code 4122 Ground Maintenance

Annual Budget

6,220

Centre 300 Maintenance Contract

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
12/04/2024	BACS	Cashbook	Grounds maintenance - Inv 2448	507.50	
14/06/2024	BACS	Cashbook	Maintenance -2479	507.50	
12/07/2024	BACS	Cashbook	Grounds maintenance Inv 2495	507.50	
13/08/2024	BACS	Cashbook	grounds maintenance inv 2515	507.50	
25/09/2024	BACS	Cashbook	Grounds Maintenance 2535	507.50	
11/10/2024	BACS	Cashbook	Grounds maintenance Inv 2549	507.50	
22/11/2024	BACS	Cashbook	Grounds maintenance Inv 2570	507.50	
13/12/2024	BACS	Cashbook	Grounds Maintenance Inv 2585	507.50	
10/01/2025	BACS	Cashbook	Grounds maintenance Inv 2600	507.50	
14/02/2025	BACS	Cashbook	Grounds maintenance INV 2612	507.50	
14/03/2025	BACS	Cashbook	Grounds maintenance Inv 2627	507.50	
Account Ground Maintenance			Account Totals	5,582.50	0.00
Centre Maintenance Contract			Net Closing Balance	5,582.50	

A/c Code 4123 Hackneys Corner

Annual Budget

2,400

Centre 300 Maintenance Contract

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
12/04/2024	BACS	Cashbook	Hackneys corner - Inv 2447	135.00	
13/05/2024	BACS	Cashbook	Hackneys corner as per tender-	1,959.17	
14/06/2024	BACS	Cashbook	Hackneys Corner -2480	135.00	
12/07/2024	BACS	Cashbook	Hackneys Corner Invoice 2494	197.00	
13/08/2024	BACS	Cashbook	Hackneys corner Inv 2516	135.00	
25/09/2024	BACS	Cashbook	hackneys Corner 2534	135.00	
25/09/2024	BACS	Cashbook	Maintenance 2354	131.40	
11/10/2024	BACS	Cashbook	Hackneys Corner Inv 2547	197.00	
22/11/2024	BACS	Cashbook	Hackneys Corner maintenance In	135.00	
13/12/2024	BACS	Cashbook	Hackneys Corner Inv 2584	135.00	

A/c Code 4123 Hackneys Corner

Centre 300 Maintenance Contract

Date	Reference	Source	Transaction Detail	Debit	Credit
10/01/2025	BACS	Cashbook	Hackneys Corner Inv 2601	197.00	
14/02/2025	BACS	Cashbook	Hackneys corner Inv 2613	135.00	
14/03/2025	BACS	Cashbook	Hackneys Corner Inv 2626	135.00	
Account Hackneys Corner			Account Totals	3,761.57	0.00
Centre Maintenance Contract			Net Closing Balance	3,761.57	

A/c Code 4125 Dog & Waste Bin Collection

Annual Budget 1,000

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
12/07/2024	BACS	Cashbook	Dog/waste bin collect 24 -25	912.22	
Account Dog & Waste Bin Collection			Account Totals	912.22	0.00
Centre Administration			Net Closing Balance	912.22	

A/c Code 4143 Tree planting/ Wilding

Annual Budget 0

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
16/12/2024	DD	Cashbook	Thompson & Morgan -Bulbs	88.95	
Account Tree planting/ Wilding			Account Totals	88.95	0.00
Centre Administration			Net Closing Balance	88.95	

A/c Code 4144 Gipping Valley Bowls Club

Annual Budget 0

Centre 150 Administration

Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance				0.00	
10/01/2025	BACS	Cashbook	Gipping Valley Bowls Club	11,355.00	
10/01/2025	BACS	Cashbook	Inv 1871 Gipping Valley Bowls	7,800.00	
10/01/2025	16	Journal	Gipping Valley Bowls Club	2,271.00	
10/01/2025	16	Journal	Gipping Valley Bowls Club	1,560.00	
Account Gipping Valley Bowls Club			Account Totals	22,986.00	0.00
Centre Administration			Net Closing Balance	22,986.00	

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User :KAREN

A/c Code	4146 Barham Picnic Site			Annual Budget	0
Centre	150 Administration				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
				Opening Balance	0.00
	29/07/2024	BACS	Cashbook	Barham Picnic Site	10,000.00
		Account	Barham Picnic Site	Account Totals	10,000.00 0.00
		Centre	Administration	Net Closing Balance	10,000.00

A/c Code	4150 Cemetery General			Annual Budget	0
Centre	200 Cemetery				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
				Opening Balance	0.00
	25/09/2024	BACS	Cashbook	Hunnaball S07794 Memorial	4,999.25
		Account	Cemetery General	Account Totals	4,999.25 0.00
		Centre	Cemetery	Net Closing Balance	4,999.25

A/c Code	4155 Other Expenses			Annual Budget	0
Centre	150 Administration				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
				Opening Balance	0.00
	16/05/2024	DD	Cashbook	Hedgehogs R US	157.50
	18/11/2024	DD	Cashbook	Amazon - hedge trimmer	124.04
	22/11/2024	BACS	Cashbook	SCC Road traffic survey	468.00
		Account	Other Expenses	Account Totals	749.54 0.00
		Centre	Administration	Net Closing Balance	749.54

A/c Code	6000 Transfer from EMR			Annual Budget	0
Centre	150 Administration				
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
				Opening Balance	0.00
	29/07/2024	BACS	Cashbook	Barham Picnic Site	10,000.00
		Account	Transfer from EMR	Account Totals	0.00 10,000.00
		Centre	Administration	Net Closing Balance	10,000.00

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
115	VAT on Receipts	999	VAT Data		7,030.68
200	Current Bank A/c			168,937.84	
205	Saver Account			12,032.47	
310	General Reserves				126,071.45
330	EMR - CIL				50,347.00
331	EMR - CIL 23/24				10,000.00
332	EMR - CIL 24/25				4,125.00
335	EMR - Gipping Valley Bowls				2,014.00
515	VAT on Payments	999	VAT Data	1,623.78	
1076	Precept	100	Income		52,500.00
1080	Bank Interest	100	Income		301.73
1085	CIL	100	Income		4,125.00
1090	Grants & Donations	100	Income		5,948.80
1100	Cemetery Fees	200	Cemetery		980.00
4000	Wages	150	Administration	14,558.44	
4055	Chair Allowance	150	Administration	1,050.00	
4060	Mobile Phones	150	Administration	480.32	
4062	Bank charges	150	Administration	169.71	
4065	Training	150	Administration	105.00	
4066	Stationary	150	Administration	330.03	
4070	Membership	150	Administration	831.61	
4072	Payroll costs	150	Administration	175.16	
4075	Audit Fees	150	Administration	637.00	
4080	Insurance	150	Administration	890.13	
4085	Allotment Water	250	Allotment	139.26	
4086	Allotment General	250	Allotment	255.00	
4090	Website Costs	150	Administration	802.73	
4100	Room Hire	150	Administration	45.00	
4105	S137	150	Administration	1,000.00	
4108	Donations	150	Administration	2,650.00	
4110	Maintenance	150	Administration	1,130.00	
4115	Street Lighting	150	Administration	3,353.45	
4120	Street Cleaning	300	Maintenance Contract	13,166.70	
4122	Ground Maintenance	300	Maintenance Contract	5,582.50	
4123	Hackneys Corner	300	Maintenance Contract	3,761.57	
4125	Dog & Waste Bin Collection	150	Administration	912.22	
4143	Tree planting/ Wilding	150	Administration	88.95	
4144	Gipping Valley Bowls Club	150	Administration	22,986.00	
4146	Barham Picnic Site	150	Administration	10,000.00	
4150	Cemetery General	200	Cemetery	4,999.25	
4155	Other Expenses	150	Administration	749.54	
6000	Transfer from EMR	150	Administration		10,000.00
Trial Balance Totals :				273,443.66	273,443.66
Difference				0.00	