

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It mu column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts : receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be figures.

Name of smaller authority: Great Blakenham Parish Council

County area (local councils and parish meetings only): Suffolk County Council

Financial year ending 31 March 20xx 25

Prepared by (Name and Role): Karen Grimwood - Clerk/RFO

Date: 16.06.25

	£	£
Balance per bank statements as at 31.03.2025		
Current Account		168,938.0
Saver Account		12,032.0

[add more accounts if necessary]

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)

	item 1	
	item 2	
	item 3	
	item 4	
[add more lines if necessary]	item 5	
	item 6	
	item 7	
	item 8	

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/25(Box 8) 180,970.0