

## ANNUAL MEETING OF GREAT BLAKENHAM PARISH COUNCIL

Minutes of the Annual Meeting of Great Blakenham Parish Council held on Wednesday 5th May 2021 at 7.30pm. Owing to Covid-19 regulations on public gatherings, this meeting was held via Zoom.

Present: Cllrs. Plume, Bowman, Moore, Durrant.

Clerk to the Council – Janet Gobey.

The Chairman opened the Meeting at 7.30pm.

1. To elect the Chairman of Great Blakenham Parish Council.

Cllr. Bowman proposed Cllr. Plume. This was seconded by Cllr. Durrant and approved unanimously.

2. To elect the Deputy Chairman of Great Blakenham Parish Council.

Cllr. Bowman was proposed by Cllr. Plume. This was seconded by Cllr. Durrant and approved unanimously.

3. To receive and approve any apologies for absence.

None.

4. Declaration of any pecuniary and non-pecuniary interests.

a. Councillors declaration of interest appropriate to any item on the agenda.

None.

b. To receive written requests for dispensations for disclosable pecuniary interest (if any).

None.

c. To grant any requests for dispensations as appropriate.

None.

5. Public Forum

a. To receive the report from the County Councillor (*allow five minutes*).

Not present.

b. To receive the report from the District Councillor (*allow five minutes*).

Not present.

c. To receive questions from members of the public (*allow fifteen minutes maximum*).

No members of the public were present.

5. To approve the Draft Minutes of the Meeting of the Council held on 10<sup>th</sup> March 2021.

Councillors unanimously approved the Draft Minutes as a true and correct record of the Meeting.

6. To note the Clerk's update from previous Meetings.

Councillors noted this.

7. Planning

a. To consider the following planning applications.

DC/21/02054	Location: 5 Hornbeam Close, Great Blakenham, Suffolk, IP6 0NR	Householder Planning Application - Conversion of garage to study room to include removal of garage door, infill brickwork and insertion of window.
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Councillors unanimously agreed that they had no objection to this application.

DC/21/01703	Location: 37 Limestone Close Great Blakenham Ipswich Suffolk IP6 0FG	Planning Application - Change of use of garage to pack deliveries for online retails.
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Councillors unanimously agreed that they objected to this application as it is a quiet residential street where there are already problems with parking and the noise and extra traffic generated by business use would be unacceptable.

SCC/0024/21 MS/VOC	Location: Masons Landfill, Bramford Road, Great Blakenham, Suffolk, IP6 0JX	Proposal: Variation of Conditions 1 (Approved Details), 2 (Period of Permission), 16 (Provision of Newt Ponds), 23 (Aftercare Management) and 24 (Aftercare Scheme) of permission MS/1158/11
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Councillors agreed unanimously that they had no objections to this application, but they had concerns about the lack of detail on the regeneration work and what would happen when the site closes.

DC/21/02145	Location: 39 Blueleighs Park Chalk Hill Lane Great Blakenham Suffolk IP6 0ND	Application for works to a tree protected by Tree Preservation Order MS141/W1 - Fell 1 No Field Maple (T1) due to proximity of the tree to clients static home.
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Councillors unanimously agreed that they had strong objections to this application. They agreed that it was important that the Great Wood should be protected from further loss of trees and queried why a tree with a TPO could not be preserved by shaping so that twigs etc. did not fall on the applicant's home.

DC/21/02067	Location: Land At Blackacre Hill, Bramford Road, Great Blakenham, Suffolk IP6 0RL	Submission of details (Reserved Matters) following Permission DC/20/03891 dated 17/02/2021 - Appearance, Landscaping, Layout and Scale for Construction of Phase 3 / Unit 3 Class B8 Warehouse building including ancillary office space, with car parking and loading / unloading areas, boundary landscaping and continuation of estate road.
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Councillors unanimously agreed that they had no objection to this application, but felt that it was essential that the cladding is installed the right way up on the new buildings to lessen the visual impact of such large buildings. Councillors noted that there had been complaints about the strange appearance of the first building and agreed that MSDC Planning should make sure that this is not duplicated in the new buildings.

DC/21/02475	Location: DC/21/02475 - 'Valley Ridge', Land At Field Quarry, Great Blakenham, Suffolk	Request for formal Environmental Impact Assessment (EIA) Scoping Opinion - Redevelopment of the former quarry and associated land to provide new family leisure resort (Sui Generis), incorporating a snow dome with indoor ski slope, waterpark, indoor and outdoor sports and recreation facilities, waterpark, guest accommodation, restaurant and retail uses, with associated access, parking and landscaping.
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Councillors unanimously agreed that they had no objection to this application, although they felt that it was crucial that the traffic assessment took account of all the new and planned housing developments in the area – not just Great Blakenham – as well as the future increase in traffic (including HGVs) that will be generated by the Port One development and the Port One extension

**b. To note any planning determinations.**

DC/20/01175	Location: Land Adj Port One Business And Logistics Park, Blackacre Hill, Bramford Road, Great Blakenham Suffolk IP6 0RL	Application for Outline Planning Permission. (Access to be considered) Extension to Port One Business and Logistics Park (as permitted under ref. 2351/16 and varied by ref. 1755/17), together with associated works including drainage lagoons, ecology mitigation and landscaping.
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Granted.

Councillors noted this.

**c. Any other planning matters to note.**

DC/21/01240	Location: 109 Stowmarket Road Great Blakenham Ipswich Suffolk IP6 0LU	Householder Planning Application - Erection of pagoda in rear garden to cover patio area for hot tub and outdoor seating area.
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Application withdrawn.

Councillors noted this.

**8. Growth, Highways and Infrastructure**

a. To receive an update on negotiations regarding the land adjacent to the Village Hall which could be the site for a preschool.

Cllr. Field was not present.

b. To consider a response to Cllr. Field's email regarding the possibility of a shared ANPR device.

Councillor agreed that Great Blakenham should be included in this if it is not possible for the Council to purchase one and install it, although they were concerned that Suffolk Constabulary has not previously supported that Council's plans to install one in the village.

**ACTION:** Cllr. Plume to discuss with Cllr. Field.

**9. Governance**

a. To note the Clerk's mileage and expenses.

Councillors noted this.

b. To approve the payment of the Chairman's allowance for 2019/2020 and 2020/2021. The Chairman left the meeting while this was discussed. Councillors unanimously agreed a payment of £300.00 for each year.

c. To note the cancellation of the April Meeting of the Council following the death of HRH The Prince Philip, The Duke of Edinburgh due to the required notice for the agenda being affected by the 8 days of mourning, in accordance with section 243 of the Local Government Act 1972.

Councillors noted this.

d. To note the current legal situation regarding the method of delivery of future Meetings. Councillors noted this and expressed their concern that this action had been taken at this stage in the pandemic.

**10. Allotments.**

a. To note any update on the long-term future of the allotments.

Councillors noted that there was no update on this.

b. To note any correspondence with the land agents regarding the licence to occupy.

Councillors unanimously agreed that they had no objection to this application, although they felt that it was crucial that the traffic assessment took account of all the new and planned housing developments in the area – not just Great Blakenham – as well as the future increase in traffic (including HGVs) that will be generated by the Port One development and the Port One extension

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Constabulary has not previously supported that Council's plans to install one in the village.

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Councillors noted that there was no update on this.

b. To note any correspondence with the land agents regarding the licence to occupy.

Councillors noted that there was no update on this.

#### 11. Village Maintenance

a. To note any response from SCC Highways regarding replacing the Village Gateway signs. Councillors noted that there was no update on this. Councillors noted that there was no update on this.

b. To receive an update on possible wild flower planting on the verge of the B1113 opposite Budgens and on Hackneys Corner.

Councillors noted that there was no update on this.

c. To note any progress on placing a dog waste bin on the B1113 at the Needham Market end of the village.

Councillors noted that there was no update on this.

d. To note the responsibility for the management of the row of trees at Hackneys Corner. Councillors noted that that the Chairman had been informed that this was the responsibility of Highways England. Councillors unanimously agreed that the Council should arrange for the trees to be pruned. ACTION: Clerk.

e. To consider increasing the hours for litter picking in the village maintenance contract. Councillors unanimously agreed an extra hour per week to the litter pickers hours so that they could do another pick along the most seriously littered areas.

f. To consider requesting extra Community Bins from MSDC.

Councillors unanimously agreed that two extra bins should be requested. ACTION: Clerk.

#### 12. Churchyard and Cemetery.

a. To consider any quotes for repairs and maintenance of the shelter in the Cemetery.

Councillors unanimously agreed to accept the quote. ACTION: Clerk

#### 13. Training and Development for Councillors and Clerk

a. To note the following training already booked (if any).

None

b. To consider any other training requests.

None.

#### 14. Finance

a. To consider approving and making the following payments:

Shades Home Maintenance	April 2021 - Churchyard and cemetery maintenance. Litter picking. Hackneys Corner maintenance. Sign cleaning. Bus shelter cleaning. Cemetery hedge work.	£1755.00	LGA 1972 s214(6) LGA 1972, s.215
Janet Gobey	Clerks salary April 2021	£682.75	LGA 1972 s.111
Steve Plume	Reimbursement of three monthly payments for four SIM cards to support home learning for Great Blakenham pupils at Claydon High School during Covid-19 restrictions.	£286.92	LGA 1972 s. 137
Janet Gobey	Clerks expenses – mileage January to March 2021.	£24.30	LGA 1972 s.111

b. To note the Council's Financial Reports for March 2021 and April 2021 including any payments made out of Meeting and any invoices for Business Direct Debit card payments

FINANCIAL REPORT 27/2/2021 TO 30/3/2021  
BANK BALANCES – 30//2021

BUSINESS PREMIUM ACCOUNT - £15,800.20  
COMMUNITY/CURRENT ACCOUNT – £213,416.58  
**TOTAL - £229,216.78**

**MONTHLY – MARCH 2021**

**EXPENDITURE: 27/2/2021 TO 30/3/2021**

Total: £3,465.03

Includes:

Direct debits:

£15.77 - ID Mobile Ltd Chairman's phone for March

£5.53 - EE Ltd Clerk's phone for March

£0.79 - Apple.com (cloud storage for March).

Business Debit card payments:

Amazon (black plastic sacks for volunteer rubbish collectors) - £32.95

Amazon (four Chrome books for disadvantaged pupils at Claydon Primary School) - £960.00

PLUS Cheques (uncleared): £2519.50

Total: £5984.53

**INCOME: 27/2/2021 TO 30/3/2021**

£1133.60 – BMSDC quarterly cleansing grant.

£0.39 interest on Business Premium Account.

**RESERVES (approved at February 2021 Council Meeting)**

**General Reserve**

£30,000.

**Earmarked Reserves**

Ground penetrating radar survey of the Cemetery - £5,000

Election and referendum costs - £3500 (poll cards, election and count costs).

Contribution towards village preschool facility - £20,000 \*

Village Hall and Playing Field improvements - £30,000 \*

Village tree planting and landscaping - £5000\*

Purchase of speed monitoring equipment - £10,000

Replacement Gateway signs - £15,000

New bus shelter for Bramford Road bus stop - £6,000\*

Upgrade the pedestrian crossing on Stowmarket Rd to a traffic light controlled crossing \*-

£30,000

TOTAL: £154,500

\* Possible CIL expenditure

**CIL RECEIPTS TO DATE (INCLUDED IN BANK BALANCES ABOVE, BUT RINGFENCED FOR INFRASTRUCTURE PROJECTS)**

£129,927.00

**CIL EXPENDITURE**

£10,834.06

**CIL BALANCE**

**£119,092.94**

Councillors noted the report and that the bank balance figures stated matched those on the scans of the paper bank statements that they had been emailed.

**5. Reports**

To receive reports from Councillors assigned to the following:

a. Viridor Liaison Committee - Cllr. Plume. None.

b. Suez Liaison Group - Cllr. Bowman. Noted.

16. Correspondence

To note the following items of correspondence and form a response where appropriate:  
By email 11th March Traffic Regulation Order SUFFOLK COUNTY COUNCIL (PARISH OF GREAT BLAKENHAM) (VALLEY VIEW DRIVE) (PROHIBITION OF ENTRY AND ONE-WAY TRAFFIC) ORDER 2021

By email - 1<sup>st</sup> April from BMSDC Joint Local Plan update.

By email 1st April - copy of email from Cllr. Field to Suffolk Constabulary re. siting of ANPR devices in the Gipping Valley

By email 6<sup>th</sup> April - correspondence from a resident regarding Planning Application DC/20/00967 at Highways Assurance, Plummers Dell.

By email - correspondence from a resident regarding parking and road safety issues at Forum Close.

By email 28<sup>th</sup> April Suffolk EfW update.

By email 28<sup>th</sup> April - information from BMSDC about a campaign being run by Food Savvy to help reduce food waste across Suffolk.

By email 29<sup>th</sup> April - information from BMSDC Spring Litter Pick 2021.

Councillors noted these items.

17. Future meetings

a. To note the date of the next scheduled Meeting and any items for the agenda.

Date of the next scheduled meeting - 9th June 2021.

The meeting closed at 8.55pm.

Signed as a true and correct record of the Meeting.



Steve Plume

Chairman - Great Blakenham Parish Council.

Date: 22<sup>nd</sup> July 2021