

## GREAT BLAKENHAM PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD IN THE PARISH ROOM, STOWMARKET ROAD, GREAT BLAKENHAM ON WEDNESDAY 11TH MAY 2016

**PRESENT:** Mr S Plume, Mrs K Peters, Mr G Scott, Mr J Waller, Mrs K Coe, Mr P Anderson,  
District Councillor K Welsby.

01 Election of Chairman

Councillor Peters proposed Councillor Plume and Councillor Coe seconded the proposal as Chairman for 2016/2017 as there being no other nominations Councillor Plume was duly elected to serve as Chairman for the forth coming year and signed the Declaration of Acceptance Form.

02 Election of Vice Chairman

Councillor Coe proposed Councillor Peters and Councillor Waller seconded the proposal as Vice Chairman for 2016/2017 as there being no other nominations Councillor Peters was duly elected to serve as Vice Chairman for the forth coming year and signed the Declaration of Acceptance Form.

03 Apologies

County Councillor Field sent his apologies.

- 04
- a. Councillors Declaration of Interest Appropriate to any Item on the Agenda - Councillor G Scott declared an interest in item 18a.
  - b. To Receive written requests for Dispensation for Disclosable Pecuniary interest (if any) - None.
  - c. To Grant any Requests for Dispensations as Appropriate - None.

05 To Receive Presentation from the JTS Partnership LLP Regarding The Proposed Business Park Adjacent to The Orion Business Park, Great Blakenham, Suffolk.

JTS made a presentation to the Parish Council and informed them they hope to make a outline planning application within the next few weeks. JTS will be making a presentation to Claydon Parish Council week commencing 16th May and will be taking away the comments from both parish councils back to the developer. Councillor Plume thanked JTS for their presentation and Councillor Welsby thanked them for the employment that this proposal would bring to the village.

06 To Receive Reports from the County and District Councillors

Councillor Plume read out Councillor Field's report. See attachment one.  
District Councillor Welsby gave his report.

07 To Receive PCSO Report

No report had been received but Councillor Plume reported that the SLA Agreement will be signed by the 17th May 2016, the PCSO is being shared by Claydon, Henley Barham and Great Blakenham villages, and any concerns that anyone might have to contact the Clerk.

18

Item 17 of the Agenda was brought forward for Discussion as Mrs Julie Abbey Taylor from Mid Suffolk District Council and two archaeologists made a presentation and update on Land off Kingfisher Drive, Great Blakenham.

The archaeologists informed the parish council that a lot of trenches had been dug they had found evidence of a possible Roman Military Camp going north of the site, they had possibly been on the Camp for two years and there is a suggestion that a Roman temple could have also been built in the village. Any findings found now belonged to MSDC and there will be photographs available at some point and information will also be available online at some point as well. see attachment two.

Mrs Julie Abbey Taylor reported that eleven of the properties were now changing to shared equity affordable housing because of government changes to rent. 12 properties will be rented and 11 affordable homes, Mrs Abbey Taylor will email the Clerk with the information of the plots that are now affordable, also Mrs Abbey Taylor informed the parish council that a walkabout can be arranged for only 4/5 people because of Health and Safety, she will email the Clerk with possible dates so a visit can be arranged.

08 Questions from the Public

A resident asked about the 11 houses that are going to be affordable are the mortgages with certain building societies, Mrs Abbey Taylor informed them that there is possibly 4/5 building societies that a mortgage can be obtained from for these properties.

Mrs Abbey Taylor also informed the Parish Council that MSDC were looking for names to name the roads and possibly have one name on Chequer's Rise side and one name on Kingfisher Drive side, anyone with a suggestion to email the Clerk.

A resident asked about the Notice to Quit on the Allotments was this still binding as there had been indication the allotments are staying on the development, Councillor Plume informed the resident that the parish council will contact the land owner's agent and ask about a possible rolling contract for six months. The Clerk will contact Barton Fletcher and report back.

09 Co option of Parish Councillors - None  
a. To Sign Declaration of Acceptance

10 To Discuss Update of Purchase of Adjoining Land to Cemetery

Councillor Plume suggested getting a valuation of the land that had been offered to the Parish Council, also the parish council needs to look at car parking, fencing, landscaping and plans for the proposed site, the Clerk will contact Mid Suffolk District Council for a list of Land Valuers and report back.

11 To Discuss Update of Service Level Agreement for PCSO

Councillor Plume had covered this item in 07 of the Agenda.

12 To Approve the Minutes of the Meetings Held on the:

- a. 09th March 2016 - These were not approved and advice is to be sought from SALC when a meeting takes place.
- b. 13th April 2016 - These were approved and signed but with amendments requested by councillor Coe on Items 06c, 12, 15b.

13 Planning

- a. To discuss and consider Application Number 1643/16- The Parish Council had no objection.
- b. To discuss and consider Application Number 1664/16 - The Parish Council had no objection.

14 Allotments

- a. To discuss update on Allotment Site - This item was covered by Councillor Plume under Questions from the Public.

15 To Discuss Update on Grit Bins for Chequer's Rise

The Clerk will contact Councillor Field and arrange to site grit bin where the pile of salt is currently dumped and inform him that no decision has been made on the position of the second grit bin to be installed. Councillor Anderson will make some enquires with the residents as to a preferred place for the grit bin and report back.

16 To Agree to Quotation for Removal of Information off Hard Drive of old Laptop from Previous Clerk

Councillor Plume informed the Parish Council that he had been able to retrieve the data off the hard drive of the old Laptop, and will sort into files also to be discussed in the future what is to happen to the old Laptop.

17 To Discuss Update on Land off Kingfisher Drive

This item was brought forward to follow from Item 07 of the Agenda.

18 Finance

- a. Monthly Payments - The monthly payments were agreed to and cheques were signed to the value of £1924.60
- b. To Discuss Appeal for Donation from Suffolk Accident Rescue Service  
A vote was taken on the donation and there was a vote for 3 against and 3 in favour for a donation, Councillor Plume had the deciding vote to make a donation, and it was agreed to donate £100.00.

19 To Discuss Freedom of Information Request Received

Councillor Plume reported that the Parish Council had received a Freedom of information Request, advice was being sought as to the request and the Clerk will report back.

20 SALC Courses

- a. To discuss and agree training courses for Parish Councillors to attend -  
The Clerk will email Councillor Coe with a copy of the Training Programme.

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- 21 To Appoint Parish Council Representative to other Bodies
- a. SALC - Councillor Plume will represent.
  - b. Village Hall Management Committee - Councillor Peters will represent.
  - c. Viridor Liaison Group - Councillor Plume will represent.
  - d. Churchyard/Cemetery - Councillor Scott will represent.
  - e. Allotments Officer - Councillor Coe will represent.
  - f. Parish Liaison - Councillor Anderson will represent.
  - g. SITA Liaison Group Meeting - Councillor Waller will represent.

22 Date of Next Meeting

18th May 2016 at 7.30pm for the Annual Parish Meeting and 08th June 2016 at 7.30pm for the Parish Council Meeting.



Chairman

08.06.16

Date

## GREAT BLAKENHAM PARISH COUNCIL

### FINANCE PAYMENTS TO BE AGREED AT PARISH COUNCIL MEETING 11TH MAY 2016

<b>Payable To</b>	<b>Amount</b>
01 Impact Landscaping Limited (Cemetery)	£ 318.00
02 Impact Landscaping Limited (Churchyard)	£ 114.00
03 Gipping Valley Bowls Club (Donation)	£ 500.00
04 Commi Corp (Subscription)	£ 12.00
05 HMRC (Paye)	£ 104.40
06 Mrs J Scott (Salary)	£ 417.60
07 Mr M Sillett (Litter Contractor)	£ 210.00
08 Mrs G Sillett (Litter Contractor)	£ 210.00
09 Great Blakenham Parish Rooms (Room Hire)	£ 20.00
10 Mrs J Scott (Expenses)	£ 18.60
<b>Total Amount Payable</b>	<b><u>£1924.60</u></b>