

## GREAT BLAKENHAM PARISH COUNCIL

### AGENDA

**Members of the public and the press are invited to attend the Parish Council Meeting to be held on Thursday 11th January 2024 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.**

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests
  - a. Councillor's declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any)
  - c. To grant any requests for dispensations as appropriate.
  - d. Co-option of parish councillor(s) / to sign declaration of acceptance.
3. Public Forum
  - a. To receive the report from the County Councillor
  - b. To receive the report from the District Councillor
  - c. To receive questions from members of the public (15 mins)
4. To approve the Draft Minutes of the Meeting of the Council held on 9<sup>th</sup> November 2023
5. To note the Clerk's update from previous Meetings.
  - a. Daffodil /tulip bulbs purchased and planted for Hackneys Corner verge in December 2023.
  - b. Noticeboard at village Hall erected. Big thank you to Charlie and his team at Port One for completing this service for the Parish.
  - c. Port One Planning Application & community gain offer of solar panel has been postponed until January 17<sup>th</sup> 2024.
  - d. Trees to be planted Hackneys Corner January 18<sup>th</sup> 2024.
  - e. Cllr Plume and clerk visited Chalk Hill Lane to record images of potholes and took measurements.
6. **Planning**
  - a. To consider the following planning applications

- b. To note any planning determinations

DC/22/05259	Land Adjacent To The Port One Business And Logistics Park, Blackacre Hill, Bramford Road, Great Blakenham IP6 ORL	Condition 22 (Highway Mitigation) in order to allow Phase 5 (Units 7, 8, 9 & 10) of the Logistics Park granted under reserved matters DC/22/00661
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- c. Any other planning matters to note

### **7. Growth, Highways, and Infrastructure**

- a. SID Devices Update
- b. To consider painting of bridge on Gipping Road.
- c. To discuss how to stop cars parking/driving on Hackneys corner verge.

### **8. Governance**

- a. Budgets and Precept approval for 24/25
- b. Donation process to be reviewed
  - a. Donation request from Citizens Advise Support
  - b. Donation request from Headway Suffolk
- c. Dog Bins/Litter removal cost increase

## 9. Allotments

- a. Tree on allotment plot 23 will be crowned in first week of February 2024
- b. To discuss allotment clearance plan.
- c. To discuss allotment license

## 10. Village Maintenance

- a. To discuss maintenance contract and additional project quotes.
- b. To consider removing turf from small areas of Hackneys Corner and to reseed with wildflowers with cooperation from Biodiversity Officer MSDC
- c. To consider a bramble removal program from the bank on Bramford Road during early spring and reseed areas with wildflower seeds.

## 11. Churchyard and Cemetery.

- a. Soil dump emptying

## 12. Training and Development for Councillors and Clerk

## 13. Finance

- a. To consider approving and making the following payments:

Shades	B	Hackneys Corner maintenance as per tender – Invoice - 2411 ( paid out of meeting)	£135.00	LGA 1972 s111
Shades	B	Grounds maintenance as per tender -Invoice 2410 (Paid out of meeting)	£507.50	LGA 1972 s111
Shades	B	Street cleaning as per tender -Invoice 2409 ( Paid out of meeting)	£1316.67	LGA 1972 s111
Shades	B	Hackneys Corner maintenance as per tender – Invoice 2417	£153.00	LGA 1972 s111
Shades	B	Grounds maintenance as per tender -Invoice 2418	£507.50	LGA 1972 s111
Shades	B	Street cleaning as per tender -Invoice 2419	£1316.67	LGA 1972 s111
Clerk	B	Reimbursement of EE Wifi Hub and Mobile costs November 2023 (paid out of meeting)	£26.00	LGA 1972 s111
Clerk	B	Reimbursement of EE Wifi Hub and Mobile costs December 2023	£26.00	LGA 1972 s111
Monthly Payroll	B	Month ending 31/11/2023 ( Paid out of meeting)	£976.30	LGA 1972 s111
Monthly Payroll	B	Month ending 31/12/2023	£976.30	LGA 1972 s111
Salc	B	Training Invoice 27364	£72.00	LGA 1972 s111
Suffolk.cloud	B	Support /host of website Invoice 2024/005	£110.00	LGA 1972 s111
Three	D	Clerk Mobile – 104790676 02/11/2023	£12.78	LGA 1972 s111
British Legion	B	Donation for Wreath – EJD31	£50.00	LGA 1972 s111
GBVH	B	Christmas party S137 (paid out of meeting)	£350.00	LGA 1972 s111
Lloyds Bank	D	Multipay card	£1915.42	LGA 1972 s111
Unity Trust Bank	D	Service charges	£18.00	LGA 1972 s111
Lloyds Bank	D	Multipay Card	£125.91	LGA 1972 s111
Three	D	Clerk Mobile - 110479067600100002	£11.00	LGA 1972 s111

- b. Payments Received

Unity Trust Bank	D	Credit Interest	35.27	LGA 1972 s111
E of E Co-Op	B	Burial Memorial Fee	£100.00	LGA 1972 s111

#### **14. Reports**

To receive reports from Councillors assigned to the following:

- a. Gt Blakenham Village Hall – Cllr Debbie Kemp

#### **15. Correspondence**

- a. Compliment received on work completed at cemetery hedging.

#### **16. Future meetings**

- a. To note invitation for items to be considered in the next meeting.
- b. To note the date of the next scheduled Meeting on Thursday 8<sup>th</sup> February 2024 and any items for the agenda.

Karen Grimwood

Clerk to Great Blakenham Parish Council

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Date: 5<sup>th</sup> January 2024