

## GREAT BLAKENHAM PARISH COUNCIL

### AGENDA

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Thursday 26<sup>th</sup> September 2023 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests
  - a. Councillor's declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest
  - c. To grant any requests for dispensations as appropriate.
  - d. Co-option of parish councillor(s) / to sign declaration of acceptance.
3. Public Forum
  - a. To receive the report from the County Councillor
  - b. To receive the report from the District Councillor
  - c. To receive questions from members of the public ( 5 mins)
4. To approve the Draft Minutes of the Meeting of the Council held on 13<sup>th</sup> July 2023
5. To note the Clerk's update from previous Meetings.
  - a. To note that Cllr McNamee has resigned his position as councillor with immediate effect on 24<sup>th</sup> August 2023. Laptop and equipment have been returned and MSDC have been informed.
6. Planning
  - a. To consider the following planning applications

<u>DC/23/00589</u>	The Chequers Inn, 19 Stowmarket Road, Great Blakenham, IP6 0LP	<u>Re-consultation</u> of retention of change of use of public house (Sui Generis) to Indian restaurant (Use Class E(b) – response required by 23 <sup>rd</sup> August. Responded that we had no additional comments from previous response.
<u>SCC/0035/23MS</u>	<u>Masons Landfill, Bramford Road, Great, Blakenham, IP6 0JX</u>	Construction and operation of materials recycling facility and associated infrastructure. Response required by 5 <sup>th</sup> Sept 2023 - Hours of operation ? Will the hours be extended to earlier/later times or even weekends ? Volume of vehicles accessing the site and how it will impact traffic on Bramford Road
<u>DC/22/01161</u>	Land R/O 253 Stowmarket Road , (Off Old Bell Lane), Great Blakenham, Ipswich	Crown Gate Homes appealing for refusal to erect 3 detached bungalows

b. To note any planning determinations

<u>DC/23/01656</u>	Port One Logistics Park, Blackacre Hill, Bramford Road , Great Blakenham IP6 ORL	- Part Discharge of Condition 18 (Landscape and Ecological Management Plan) Phase 5 (Units 7-10)
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c. Any other planning matters to note

**7. Growth, Highways, and Infrastructure**

- a. Update on SID application.
- b. Update on Port One meetings
- c. Pride in your place funding
- d. Update on Parish Infrastructure
- e. Grit Bins

**8. Governance**

- a. Update on clerk access to finances
- b. Update on maintenance contract
- c. Update on Rialtas
- d. Update on purchasing Adobe PDF editor software
- e. Update on EE contract
- f. To discuss donation to Suffolk Accident Rescue Service
- g. To discuss donation to church Christmas Fayre & Festival
- h. Discuss funding request from Gt Blakenham Village Hall
- i. Start discussions on Budget for next year
- j. To note awaiting quote for insurance renewal with CAS for end of September 2023

**9. Allotments.**

- a. Update on plots
- b. Update of treatment of sheds
- c. To note a skip has been booked for plot holders to clear rubbish
- d. To discuss Licence with Stearn Farms
- e. To discuss cutting back tree on plot 22

**10. Village Maintenance**

- a. Update on tree maintenance and quotes for Mulberry Gardens.
- b. Update on Lock stop Planks
- c. Update on the purchase of trees for Hackneys Corner
- d. Update for plaques for commemorative tree
- e. To discuss options for tree guards for new trees
- f. To discuss quote for Bramford Road bank clearance
- g. To discuss grass cutting on Hackneys Corner

**11. Churchyard and Cemetery.**

- a. To discuss shelter quotes
- b. To note contractors have removed Box blight from the hedges in Lawn Cemetery

**12. Training and Development for Councillors and Clerk**

### 13. Finance

a. To consider approving and making the following payments:

Sackers	B	Skip hire for allotment – Invoice OUT -107434	£254.40	LGA 1972 s111
Monthly Payroll	B	Month ending 31/08/2023	£976.30	LGA 1972 s111
MSDC	B	Parish election recharge 04/05/2023 – Invoice 2000173008	184.10	LGA 1972 s111
Shades	B	Path Clearance hackneys Corner – Invoice 2370	£120.0	LGA 1972 s111
Shades	B	Hackneys Corner Maintenance as per tender – Invoice 2371	£135.00	LGA 1972 s111
Shades	B	Grounds maintenance as per tender – Invoice 2372	£507.50	LGA 1972 s111
Shades	B	Street Cleaning as per tender – Invoice 2372	£1300.00	LGA 1972 s111
Unity Trust Bank	D	Bank Charges – statement 010	£18.00	LGA 1972 s111
Unity Trust Bank	D	Bank Charge – Multipay set up fee	£50.00	LGA 1972 s111
EE Ltd	D	Mobile phone	£11.00	LGA 1972 s111

c. Payments paid outside of Parish meeting

Shades	B	Hackneys Corner maintenance as per tender – Invoice 2355	£200.60	LGA 1972 s111
Shades	B	Grounds maintenance as per tender -Invoice 2354	£507.50	LGA 1972 s111
Shades	B	Street cleaning as per tender -Invoice 2353	£1300.00	LGA 1972 s111
Monthly Payroll	B	Month ending 31/07/2023	£976.30	LGA 1972 s111
Chairman	B	Allowance	£1000.00	LGA 1972 s111
Barclay Card – Acronis	C	Acronis subscription – 736105089914 – card trans no - 0607053702013	£53.54	LGA 1972 s111
CWP Locksmiths	C	Change of locks for GBVH - emergency payment.	£610.00	LGA 1972 s111

### 14. Reports

To receive reports from Councillors assigned to the following:

- a. Gt Blakenham Village Hall - Cllr Debbie Kemp
- b. Suez Annual Report – Cllr Plume

### 15. Correspondence

- a. Two emails concerning Box Blight in the village and cemetery

### 16. Future meetings

- a. To note invitation for items to be considered in the next meetings
- b. To note the date of the next scheduled Meeting on Thursday 12<sup>th</sup> October 2023 and any items for the agenda.

Karen Grimwood

Clerk to Great Blakenham Parish Council

Email: [pc@greatblakenham.suffolk.gov.uk](mailto:pc@greatblakenham.suffolk.gov.uk)

Phone: 07508830777

Parish Council website: [www.greatblakenham.suffolk.cloud](http://www.greatblakenham.suffolk.cloud)

Date: 20<sup>th</sup> September 2023

