

# GREAT BLAKENHAM PARISH COUNCIL

## AGENDA

**Members of the public and the press are invited to attend the Parish Council Meeting to be held on Thursday 12<sup>th</sup> October 2023 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.**

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests
  - a. Councillor's declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any)
  - c. To grant any requests for dispensations as appropriate.
  - d. Co-option of parish councillor(s) / to sign declaration of acceptance.
3. Public Forum
  - a. To receive the report from the County Councillor
  - b. To receive the report from the District Councillor
  - c. To receive questions from members of the public ( 15 mins)
4. To approve the Draft Minutes of the Meeting of the Council held on 26<sup>th</sup> September 2023
5. To note the Clerk's update from previous Meetings.
  - a. Thank you email received from church for donation towards Christmas Festival & Fayre.
  - b. Maintenance worksheets have been provided to Contractors to complete.
  - c. Adobe Pro has been purchased and installed.
  - d. Notice board for Village Hall has been ordered.
6. Planning
  - a. To consider the following planning applications

SCC/0083/22MS Consultation	Masons Landfill, Bramford Road, Great Blakenham IP6 0JX	Construction and operation of materials recycling facility and associated infrastructure. Response needed by October 22nd 2023
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  - b. To note any planning determinations
  - c. Any other planning matters to note – To review planning comments for Port One Extension
7. Growth, Highways, and Infrastructure
  - a. SID Devices
  - b. Early Years Provision
8. Governance
  - a. Update on EE contract and clerk phone
  - b. Discuss funding /donations for Gt Blakenham Village Hall
  - c. Budgets and earmarked reserves for 23/24
  - d. To note Agar audit has been completed by PKF Littlejohn
  - e. Update on Insurance

## 9. Allotments

- a. Update on Sept 2023 inspection
- b. Update on tree surgeon quotes

## 10. Village Maintenance

- a. Update for plaques for commemorative tree

## 11. Churchyard and Cemetery.

- a. Update on Sept 2023 Inspection

## 12. Training and Development for Councillors and Clerk

## 13. Finance

- a. To consider approving and making the following payments:

Shades	B	Hackneys Corner maintenance as per tender – Invoice 2383	£135.00	LGA 1972 s111
Shades	B	Grounds maintenance as per tender -Invoice 2382	£507.50	LGA 1972 s111
Shades	B	Street cleaning as per tender -Invoice 2381	£1333.34	LGA 1972 s111
Shades	B	Allotment Shed paint and labour – Invoice 2388	£520.00	LGA 1972 s111
Clerk	B	Reimbursement of EE Wifi Hub and Mobile costs June 23 -sept 2023	£104.00	LGA 1972 s111
Monthly Payroll	B	Month ending 31/09/2023	£976.30	LGA 1972 s111
SALC	B	6 months payroll services Invoice 27746	£54.00	LGA 1972 s111
Adobe	C	Adobe Acrobat Pro 1 Year -AE02020500672CGB	£238.75	LGA 1972 s111
Rialtas	B	Alpha software,set up and training and support – Invoice 31014	£538.14	LGA 1972 s111
Ansvar	B	Insurance ACY2407980	£1,008.59	LGA 1972 s111
Cllr Plume	B	Microsoft 365 renewal reimbursement invoice-Z62J25UDBZUZ	£79.99	LGA 1972 s111
Back Market	C	Re-conditioned replacement phone Clerk – Invoice 33490212	£141.99	LGA 1972 s111
SARS	B	Donation	£500.00	LGA 1972 s111

## 14. Reports

To receive reports from Councillors assigned to the following:

- a. Gt Blakenham Village Hall - Cllr Debbie Kemp

## 15. Correspondence

## 16. Future meetings

- a. To note invitation for items to be considered in the next meeting.
- b. To note the date of the next scheduled Meeting on Thursday 9<sup>th</sup> November 2023 and any items for the agenda.

Karen Grimwood

Clerk to Great Blakenham Parish Council

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Date: 7<sup>th</sup> July 2023

