

GREAT BLAKENHAM PARISH COUNCIL

Members of the Parish Council are summoned to attend the Parish Council Meeting to be held on Thursday 12th January 2023 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm

AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillor's declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.
 - d. Co-option of parish councillor(s) / to sign declaration of acceptance
3. Public Forum
 - a. To receive the report from the County Councillor
 - b. To receive the report from the District Councillor
 - c. To receive questions from members of the public
4. To approve the Draft Minutes of the Meeting of the Council held on 22nd November 2022
5. To note the Clerk's update from previous Meetings.
6. Planning
 - a. To consider the following planning applications.

Consultation Request - DC/22/06288	Port One Business and Logistics Park, Bramford Road, Little Blakenham, Part In The Parish Of Great Blakenham	1. Full Planning Application. Erection of 3no warehouses and new vehicular access. Extension of estate roads, boundary landscaping, nature reserve and SUDS. 2. Outline Planning Application. (Access and Landscaping to be considered) for further estate roads and 6no warehouse plots.
Consultation Request - DC/22/06120	20 Chequers Rise, Great Blakenham, Ipswich, Suffolk IP6 0LT	Erection of first floor extension

- b. To note any planning determinations

Decision Notice - DC/22/05247	Land At Blackacre Hill, Bramford Road, Great Blakenham, Suffolk	Discharge of Conditions Application for DC/20/03891 - Condition 25 (Provision of Roads and Footpaths) (Part discharge for Phase 8 comprising Units 1 and 2)
Decision Notice SCC/0016/21MS	Bolton Bros Ltd Waste Transfer Station, Claydon Business Park, Great Blakenham, IP6 0SL.	Proposed single storey extension to the existing recycling warehouse to provide additional storage of bailed paper, new vehicular access and associated HGV Parking
Discharge of Conditions DC/22/05246	Land At Blackacre Hill, Bramford Road, Great Blakenham, Suffolk	Discharge of Conditions Application for DC/21/04358 - Condition 6 (Surface Water Drainage Details)

Discharge DC/22/05100	Land At Blackacre Hill, Bramford Road, Great Blakenham, Suffolk	Discharge of Conditions Application for DC/20/01175 - Condition 11 (Archaeology) (Part Discharge for Phase 5 comprising Units 7,8,9 and 10)
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c. Any other planning matters to note.

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None received.

7. Growth, Highways and Infrastructure

- a. Awaiting any update on the Council's formal request to Suffolk County Council to change the lights on the Stowmarket Road zebra crossing to traffic light control crossing.
- b. To note erection of Gateway signs once Port One has received a licence for signs on Stowmarket Road and Gipping Road.
- c. To note that application for licence for tree planting on Hackneys Corner is in progress.
- d. To note commemorative English Oak Tree has been planted.
- e. To note concrete base for tree bench has been completed.
- f. To note tree bench to be installed by end of January 2023.
- g. To discuss adoption of roads within Gt Blakenham due to Highways reporting tool issues.

8. Governance

- a. To note response awaited from (www.realtas.co.uk) for purchasing software licence and training dates available.
- b. To note application for new bank account with Unity Trust Bank in progress.
- c. To note Acronis software has been purchased and installed.
- e. To note order and receipt of new mobile phone for use by the Chairperson.
- f. To note order and receipt of salt spreader for use on Chalk Hill Road.

9. Allotments.

- a. To note 100% occupancy.
- b. To note that shades will be installing water butts by the end of January 2023.

10. Village Maintenance

- a. Clearing of the bank south side of Bramford Road has partly been cleared.
- b. To note ongoing engagement with MSDC Bio-diversity officer.
- c. To note seasonal issues with gritting/bins within Gt Blakenham.
- d. To receive updates/reports from Cllr's concerning play equipment on Village Hall Playing Field.

11. Churchyard and Cemetery.

- a. To consider any options for the rebuild and maintenance of the shelter in the Cemetery.
- b. To discuss improved management of the Lawn Cemetery that a recent burial highlighted.

12. Training and Development for Councillors and Clerk

- a. To note clerk has booked 6 introductory courses booked for February 2023
- b. To note Councillor training has been booked for Cllr Kemp for January & February 2023
- c. To enrol Cllr Leonard for training

13. Finance

a. To consider approving and making the following payments:

Melanie Thurston	C	Prep for Nov 2022 PC - Meeting, attending meeting, drafting minutes, total hrs worked 6.50 @ £15.00 per hour =£97.50, travel to Gt Blakenham PC meeting and return @ 45p per mile = 44miles = £19.80 – 102953	£117.30	LGA 1972 s111
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c. To note the Council's Financial Reports for November 2022 including any payments made out of Meeting and any invoices for Business card payments

SALC	B	6 x Clerk Training Modules - 26627	£157.20	LGA 1972 s111
SALC	B	Councillor Training Modules - 26603	£187.20	LGA 1972 s111
Shades	B	Bramford Road Bank Clearance - 2257	£660.00	LGA 1972 s214(6) LGA 1972, s.215
Shades	B	Allotment Work -2251	£136.00	LGA 1972 s214(6) LGA 1972, s.215
Shades	B	Hackneys Corner maintenance as per tender - 2250	£179.00	LGA 1972 s214(6) LGA 1972, s.215
Shades	B	Grounds Maintenance as per tender - 2249	£507.50	LGA 1972 s214(6) LGA 1972, s.215
Shades	B	Street Cleaning as per tender - 2248	£1300.00	LGA 1972 s214(6) LGA 1972, s.215
Shades	B	Bramford Road Bank Clearance as per quote - 2267	£440.00	LGA 1972 s214(6) LGA 1972, s.215
Karen Grimwood	B	Clerk Salary – November 2022	£756.25	LGA 1972 s.111
HMRC	B	P30 National Insurance	£18.73	LGA 1972 s.111
Karen Grimwood	B	Employee Payment – December 2022	£893.75	LGA 1972 s.111
Designer Metal	B	Tree Guard for Commemorative Tree	£155.00	LGA 1972 s214(6) LGA 1972, s.215
Glasdons	B	Salt Spreader	£215.11	LGA 1972 s214(6) LGA 1972, s.215
SEH Ipswich	B	Bench base for Commemorative Tree	£4546.60	LGA 1972 s214(6) LGA 1972, s.215
M Thurston	C	Prep for Oct 2022 PC - Meeting, attending meeting, drafting minutes, emails, total hrs worked 7.50 @ £15.00 per hour =£112.50, travel to Gt Blakenham PC meeting and return @ 45p per mile = 44miles = £19.80 – 022022	£132.30	LGA 1972 s.111
Amazon	D	Stationary for new clerk	£91.66	LGA 1972 s.111
Amazon	D	Loctite Thread lock - Allotment Gates	£18.00	LGA 1972 s.111
Amazon	D	Line Marking Spray – Lawn Cemetery	£15.49	LGA 1972 s.111
Smart C	D	Replacement mobile phone– to be used by Parish Chairman	£179.99	LGA 1972 s.111

B = BACS C = CHEQUE D = DEBIT CARD

14. Reports

To receive reports from Councillors assigned to the following:

- a. Viridor Liaison Committee - Cllr. Plume
- b. Suez Liaison Group - Cllr. Plume
- c. Great Blakenham Village Hall – Cllr McNamee

15. Correspondence

a. Email from parishioner concerning lighting at junction A14 Claydon. Referred to Highways reporting tool.

16. Future meetings

- a. To note invitation for items to be considered in the next meeting
- b. To note the date of the next scheduled Meeting on Thursday 9th February 2023 and any items for the agenda

Karen Grimwood

Clerk to Great Blakenham Parish Council

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Date: 5th January 2023