

GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Wednesday 26th October 2022 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.
 - d. Co-option of parish councillor(s) / to sign declaration of acceptance
3. Public Forum
 - a. To receive the report from the County Councillor (*allow five minutes*).
 - b. To receive the report from the District Councillor (*allow five minutes*).
 - c. To receive questions from members of the public (*allow fifteen minutes maximum*).
4. To approve the Draft Minutes of the Meeting of the Council held on 1st September 2022
5. To note the Clerk's update from previous Meetings.
6. Planning
 - a. To consider the following planning applications.

DC/22/01161	Erection of 3No detached bungalows with associated parking facilities served by extension of Old Bell Lane. Land R/O 253 Stowmarket Road , (Off Old Bell Lane), Great Blakenham, Ipswich Suffolk IP6 0LY	Full application
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- b. To note any planning determinations

Discharge of Conditions Application for DC/20/01927	Land South Of, Chalk Hill Lane, Great Blakenham, Suffolk	No development/works shall be commenced above slab level until precise details of the manufacturer and types and colours of the external facing and roofing materials to be used in construction have been submitted to and approved
Granted DC/22/04555	39A Blueleighs Park, Chalk Hill Lane, Great Blakenham, Ipswich Suffolk IP6 0ND	Application for Works to Trees subject to Tree Preservation Order MS141/W1 - Section dismantle 1No. Ash to near ground level. (T1) Section dismantle 1No. Field Maple to near ground Level. (T2) Reduce crown of 1No. Field Maple by 1- 2m and shape crown.(G1)

c. Any other planning matters to note.

DC/20/00967	Change of use to land in Plummers Dell	Parishioner has requested an update from MSDC Planning as this application is 2 years old and has yet to be determined
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None received.

7. Growth, Highways and Infrastructure

- a. To note any update on the Council's formal request to Suffolk County Council to change the lights on the Stowmarket Road zebra crossing to halo lights traffic
- b. Three new gateway signs have been ordered. Port One has agreed to install the gateway signs when they first complete the landscaping by the Bramford Road entrance
- c. To note any update on the notification to the Council of proposed roadworks by SCC Highways
- d. To update the Council on the teams call with Highways and Chris Chambers
- e. To discuss the use of MW Sweepers
- f. To review and discuss Speed Indication Devices locations

8. Governance

- a. To consider moving to a software based method of recording finance, VAT, asset register, cemetery management and Allotments (www.realtas.co.uk)
- b. Update on the search for a new clerk, review hours and payscale
- c. Receive update on custodian trustee seat on the VHMC – Cllr McNamee
- d. To discuss adoption of the revised councillors code of conduct
- e. To consider S137 payment to Great Blakenham Chequers youth football teams (see correspondence)
- f. To consider making an annual donation to the poppy appeal
- g. To consider making annual donation to St Mary's Church Christmas tree appeal
- h. to consider request from Great Blakenham Football for donation towards training equipment.

9. Allotments.

- a. To note the completion of the Woodville Allotment project
- b. Update on locality award from Cllr J Field for water conservation at the allotments
- c. To note we now have 100% occupancy

10. Village Maintenance

- a. Tree cutting Hackneys Corner – completed
- b. Commemorative English Oak Tree - £260 inc delivery and planting (6cm trunk)
- c. Tree bench surround for oak tree - £995 inc. vat plus postage
- d. Tree canopy survey – sent to all Cllrs and posted on our facebook feed
- e. To note that Shades Maintenance and Cllr S Plume received training “Community Self-help Signing, Lighting and Guarding” at SW Training arranged by Suffolk Highways, no cost.
- f. To review quote for tree management on land raised in the July meeting to the east of Plummers Dell
- g. To note ongoing engagement with MSDC Bio-diversity officer.
- h. To note application to SCC for a bus shelter on the south side of Bramford road by the bus stop
- i. To consider the costs of clearing the bank (old SSSI) south side of Bramford Road to return it to its former wildflower and grass habitat.

11. Churchyard and Cemetery.

- a. To consider any options for the rebuild and maintenance of the shelter in the Cemetery
- b. Update on the management of the churchyard grounds outside the current contracted arrangement
- c. FS-Case-457991530 – damage to east hedgerow in the lawn cemetery

12. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any):
Update on Cllr training courses x 6 September to November 2022 – Cllr. McNamee
- b. To consider any other training requests – Training for Cllr Kemp / all

13. Finance

- a. To consider approving and making the following payments:

Shades Maintenance	Street cleaning as per tender - Inv 2239	£1300.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Maintenance	Hackneys Corner maintenance charge as per tender - Inv 2237	£135.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Maintenance	Grounds Maintenance as per tender – Inv 2238	£507.50	LGA 1972 s214(6) LGA 1972, s.215
SALC	Payroll service – up to 30 th Sept – Inv 26390	£45.00	LGA 1972 s.111
SALC	Training – Chairmanship – Inv 26527	£25.00	LGA 1972 s.111
Sackers	Skip Hire – allotments Invoice OUT- OUT-91378 & 91962	£508.80	Small Holding and Allotments Act 1908. Subsections 23&25
MSDC	Litter and Dog bin emptying – new bin Chapel Lane August 2022 – March 2023 Inv 2000151469	£34.75	LGA 1972 s214(6) LGA 1972, s.215
AW Goddard	Supply and instal additional 2 sheds and hard standing – Inv 2506	£1716.00	Small Holding and Allotments Act 1908. Subsections 23&25
Pestforce	Wasp nest removal – allotments	£80.00	Small Holding and Allotments Act 1908. Subsections 23&25
Fourteen (Suffolk) Ltd	Tree and hedgerow management – Hackneys Corner & Woodville Allotments Inv - #0GTB010	£3540.00	LGA 1972 s214(6) LGA 1972, s.215
Melanie Thurston	Fees and mileage for locum clerk – 6hrs @ £15.00 per hour and 44 miles at 45p per mile	£109.80	LGA 1972 s.111

Cllr Plume	Mileage for highway training course 56miles at 45p per mile	£25.20	LGA 1972 s.111
Poppy Appeal	Annual request for donation	£100.00	
St Mary's Church	Annual request for donation to the Christmas festival	£100.00	

b. To note the Council's Financial Reports for June 2022 including any payments made out of Meeting and any invoices for Business Direct Debit card payments

Cllr Plume	Microsoft 365 Licence renewal – 5 seats	£79.99	LGA 1972 s.111
AW Goddard Fencing Ltd	Supply, install 14 sheds and new hard standings – Inv 2448	£10296.00	Small Holding and Allotments Act 1908. Subsections 23&25
AW Goddard Fencing Ltd	Supply and install Safety barrier at allotments – Inv 2461	£2700.00	Small Holding and Allotments Act 1908. Subsections 23&25
MW Sweepers	Monthly road sweep charge - Inv 2178	£168.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Maintenance	Street cleaning as per tender - Inv 2229	£1300.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Maintenance	Various works at allotments, clearing, installing notice board - Inv 2231	£876.50	Small Holding and Allotments Act 1908. Subsections 23&25
Shades Maintenance	Hackneys Corner maintenance charge as per tender - Inv 2230	£135.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Maintenance	Grounds Maintenance as per tender – Inv 2228	£507.50	LGA 1972 s214(6) LGA 1972, s.215

c. Received a CIL payment for £8351.64 payment ref EBC0048747
Quarterly cleansing grant applied for £1235.00
Second half of precept payment received £24239.00 ref 0070000148

14. Reports

To receive reports from Councillors assigned to the following:

- a. Viridor Liaison Committee - Cllr. Plume
- b. Suez Liaison Group - Cllr. Plume
- c. Great Blakenham Village Hall – Email from the Charities Commission

15. Correspondence

a. Parishioner would like to raise concern over future development issues that can arise from a change of use losing protection for a pub building/land over future housing developments (eg. carpark). For public forum

b. Parishioner requesting update on planning application DC/20/00967 which is now 2 years overdue – Plummers Dell, HA Assurance – to note

16. Future meetings

a. To note invitation for items to be considered in the next meeting

b. To note the date of the next scheduled Meeting on Thursday 10th November 2022 and any items for the agenda

Steve Plume

Chair to Great Blakenham Parish Council

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Date: 21st October 2022