

## GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Thursday 22<sup>nd</sup> November 2022 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

### AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.
  - d. Co-option of parish councillor(s) / to sign declaration of acceptance

### 3. Public Forum

- a. To receive the report from the County Councillor (*allow five minutes*).
  - b. To receive the report from the District Councillor (*allow five minutes*).
  - c. To receive questions from members of the public (*allow fifteen minutes maximum*).
4. To approve the Draft Minutes of the Meeting of the Council held on 26<sup>th</sup> October 2022
  5. To note the Clerk's update from previous Meetings.

### 6. Planning

- a. To consider the following planning applications.

DC/22/05259	Application under Section 73 of The Town and Country Planning Act for DC/20/01175 for variation or removal of Condition 22 (Highway Mitigation)	Full application
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- b. To note any planning determinations

DC/22/00661	Application for a Non-Material Amendment relating to Reserved Matters Approval	The amendment to the size of the building and the arrangements of the units within it, resulting in consequential changes to the floor plans and elevations.
DC/20/01175	Condition 6 (Surface Water Drainage Strategy) and Condition 7 (Surface Water Drainage Details) (Part discharge for Phase 5 comprising Units 7, 8, 9 and 10)	in consultation with Suffolk County Council Floods and Water and are acceptable to part-discharge this condition
SCC/0024/21 MS/VOC	Variation of Conditions 1 (Approved Details), 2 (Period of Permission), 16 (Provision of Newt Ponds), 23 (Aftercare Management) and 24 (Aftercare Scheme) of permission MS/1158/11	The Committee resolved to grant consent

c. Any other planning matters to note.  
None received.

#### 7. Growth, Highways and Infrastructure

- a. To note any update on the Council's formal request to Suffolk County Council to change the lights on the Stowmarket Road zebra crossing to traffic light control crossing.
- b. Three new gateway signs have been ordered. Port One has requested a licence for signs on Stowmarket Road and Gipping Road.
- c. To note any update on the notification to the Council of proposed roadworks by SCC Highways.
- d. To review the frequency of calls via Teams with Highways and Cllr Chambers.
- e. To review and discuss locations for the Speed Indication Devices.
- f. To request Cllr. Chambers to pursue with highways flooding on Gipping Road.
- g. Request for licence details from Biodiversity Officer for tree planting on Hackneys Corner.
- h. Commemorative Oak Tree will be planted on the 25<sup>th</sup> November 2022. The additional tree bench will hopefully be installed in December.

#### 8. Governance

- a. To consider accepting a move to a software-based method of recording finance, VAT, asset register, cemetery management and Allotments ([www.realtas.co.uk](http://www.realtas.co.uk))
- b. To note a slight pay change to clerks' hourly rate of 24 p per hour back dated to start of the contract. NALC have reviewed pay for all clerks and will discuss in February after the probation period.
- c. To discuss a request from Headway Suffolk a S137 contribution.
- d. Thanks for receipt of £1390 to our Locality Budget for use at the allotments from Cllr Field.
- e. To note need to add clerk to bank account details.
- f. To note receipt of a credit card from bank account.
- g. To note order and receipt of computer screen and 3 in 1 printer for clerk.
- h. To note water bill for allotments has been paid via direct debit.
- i. To note payment for file transfer from Apple Mac to Windows device.
- j. To note the current inability to pay for a licence renewal for Acronis software.
- k. To discuss moving away from cheque payments to online payment once clerk has access to bank accounts
- l. To agree the purchase of new mobile phones for clerk and chair.

#### 9. Allotments

- a. To spend locality payment on water butts and guttering. Clerk to contact Shades Maintenance to arrange purchase and installation.

#### 10. Village Maintenance

- a. To note ongoing engagement with MSDC Bio-diversity officer.
- b. To note updates for application to SCC for a bus shelter on the south side of Bramford road by the bus stop.
- c. To receive update on clearing the bank (old SSSI) south side of Bramford Road to return it to its former wildflower and grass habitat.
- d. to consider options for play and health equipment in the parish

#### 11. Churchyard and Cemetery

- a. To consider any options for the rebuild and maintenance of the shelter in the Cemetery.
- b. Update on the management of the churchyard grounds outside the current contracted arrangement.

#### 12. Training and Development for Councillors and Clerk

- a. To note clerk has booked 6 introductory courses.

b. To consider any other training requests – Training for Cllr Kemp / all

### 13. Finance

a. To consider approving and making the following payments:

Bank Card	D	Xerox Printer	£372.00	LGA 1972 s111
Bank Card	D	Computer Screen	£99.99	LGA 1972 s111
Botanica	C	Supply and Plant Commemorative Oak Tree	£260.00	LGA 1972 s214(6) LGA 1972 s.215
Bank Card	D	HDMI Cable	£4.99	LGA 1972 s111
Cllr Plume	B	Software to migrate Apple data to Windows laptop	£42.00	LGA 1972 s111
Wave	D	Final demand for allotment water bill	£43.14	LGA 1972 s214(6) LGA 1972 s.215
St Mary's Church	C	St Mary's Church – Festival of Light	£100.00	LGA 1972 s.137

b. To note the Council's Financial Reports for October 2022 including any payments made out of Meeting and any invoices for Business card payments

Gt Blakenham FC	C	Request for funding of football equipment	£500.00	LGA 1972 s.137
Cllr Plume	C	Training Milage	£25.20	LGA 1972 s111

c. Received a CIL payment for £8351.64 payment ref EBC0048747

### 14. Reports

To receive reports from Councillors assigned to the following:

- a. Viridor Liaison Committee - Cllr. Plume
- b. Suez Liaison Group<sup>[1]</sup> - Cllr. Plume
- c. Great Blakenham Village Hall –Cllr McNamee

### 15. Correspondence

- a. Email from parishioner concerning lighting at junction A14 Claydon. Referred to Highways reporting tool.
- b. To discuss email from CAB regarding the “surviving winter and the impact” campaign ensuring we communicate it to as many parishioners as possible

### 16. Future meetings

- a. To note invitation for items to be considered in the next meeting
- b. To note the date of the next scheduled Meeting on Thursday 12<sup>th</sup> January 2023 and any items for the agenda

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