

## GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Thursday 14<sup>th</sup> July 2022 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

### AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.

### 3. Public Forum

- a. To receive the report from the County Councillor (*allow five minutes*).
- b. To receive the report from the District Councillor (*allow five minutes*).
- c. To receive questions from members of the public (*allow fifteen minutes maximum*).

4. To approve the Draft Minutes of the Meeting of the Council held on 9<sup>th</sup> June 2022

5. To note the Clerk's update from previous Meetings.

### 6. Planning

- a. To consider the following planning applications.

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None received.

- b. To note any planning determinations

DC/22/02495	Land North Of, Chalk Hill Lane, Great Blakenham, Suffolk	Full Planning Application - Erection of 1No detached dwelling.  PLANNING PERMISSION HAS BEEN REFUSED
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- c. Any other planning matters to note.

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None received.

## 7. Growth, Highways and Infrastructure

- a. To note any update on the Council's formal request to Suffolk County Council to change the lights on the Stowmarket Road zebra crossing to halo lights traffic
- b. Three new gateway signs have been ordered. Port One has agreed to install the gateway sign on the Bramford Road entrance into the village as part of the work they are doing to create a footpath and cycle path. The gateway sign on entering the village from Claydon will welcome visitors to the village, the reverse of the sign will welcome visitors to Claydon
- c. To note any update on the notification to the Council of proposed roadworks by SCC Highways

## 8. Governance

- a. To receive update on access to parish council funds from Barclays Bank
- b. To consider CIL money application to support projects
- c. To consider adoption of new Standing Orders
- d. To discuss the councillors code of conduct
- e. To consider S137 payment to Great Blakenham Chequers youth football teams (see correspondence)
- f. To discuss and review the chairman's yearly payment

## 9. Allotments.

- a. To note the improvement works on allotment will commence on 11<sup>th</sup> July 2022
- b. To discuss any further preparatory works required in advance of the improvement works commencing`

## 10. Village Maintenance

- a. Tree cutting Hackneys Corner – a letter is to be sent to all residents updating them on the proposed maintenance to be carried out on the Council owned trees. Including a note regarding their management of the hedgerow.
- b. Street lights Hackneys Corner
- c. To consider waste bin at the Chapel Lane bus stop
- d. Wildlife initiative – discuss supplying swift / sparrow / house martin nest boxes / insect hotels. Correspondence received from Suffolk Wildlife Trust with further details
- e. We have approached Barking Forge to discuss the creation of a Platinum Jubilee memorial bench to be situated next to the tree that will be planted on the land outside of Budgens later in the year. Design to be drafted and submitted to Barking Forge for consideration
- f. To discuss turning the blue bench on Hackneys Corner into a yearly commemorative bench by re-painting, for example, this year is the 50<sup>th</sup> anniversary for Pride, or show our support for the Ukrainian conflict. Each year at the annual meeting of the parish we could receive suggestions for the next 12 months.
- g. To consider the management of trees as outlined in 15a

## 11. Churchyard and Cemetery.

- a. To consider any quotes for repairs and maintenance of the shelter in the Cemetery
- b. Email received from the Church Warden of St Mary's Church with regards to grounds maintenance that is needed. Correspondence has been entered into with the St Edmundsbury and Ipswich Diocesan Board of Finance to establish the responsibilities of Great Blakenham Council and the Parochial Church Council in the maintenance of St Mary's Church

## 12. Training and Development for Councillors and Clerk

a. To note the following training already booked (if any):

Councillor Training courses x 6 September to November 2022 – Cllr. McNamee

b. To consider any other training requests

## 13. Finance

a. To consider approving and making the following payments:

Shades Home Maintenance	<b>Invoice 2192</b> <b>Grounds Maintenance</b> Grass cutting at St Mary's Church, Great Blakenham. Grass cutting at The Cemetery, Great Blakenham.  <b>Hackneys Corner Grass Cut / Weeding</b>  <b>Hackneys Corner Litter Pick/Bin Empty</b>  <b>Street Cleaning</b>  <b>Blue Bench (Hackneys Corner) Clean</b>  <b>Bus Shelter Cleaning</b>  <b>Parish Council Notice Board Cleaning</b>	£1710.00	LGA 1972 s214(6) LGA 1972, s.215
Shades Home Maintenance	<b>Invoice 2193</b> <b>Street Cleaning</b> Extra street cleaning on Stowmarket Road, Bramford Road, area opposite and next to Boltons and extra emptying of bins at Hackneys Corner each week.	£600.00	LGA 1972 s214(6) LGA 1972, s.215
HMRC	<b>Quarterly tax and NI contribution</b> Quarter 1 ending 05/07/2022	£457.27	LGA 1972 s.111
Michaela Butcher	Clerk salary June 2022	£434.28	LGA 1972 s.111
Michaela Butcher	Clerk's expenses - mileage for March to July 2022	£19.08	LGA 1972 s.111
Michaela Butcher	Clerk's expenses - stationery	£2.95	LGA 1972 s.111
SALC	Councillor training course – E McNamee Invoice 26190	£31.20	LGA 1972 s.111
SALC	Councillor training courses x 5 – E McNamee Invoice 26218	£156.00	LGA 1972 s.111
Coplestonians Football Club	S137 donation – Frame Football Team	£2000.00	LGA 1972 s.137
Glasdon UK Limited	Gateway signs x 3 Invoice ref 3085135	£7393.89	LGA 1972 s214(6)

			LGA 1972, s.215
Glasdon UK Limited	Dog bin – Stowmarket Road Invoice ref 3087250	£270.96	LGA 1972 s214(6) LGA 1972, s.215
Suffolk County Council	Account ref: 9516120 Invoice ref: 9516120 Street lighting energy & maintenance costs April 2021 – March 2022	£1466.69	LGA 1972 s214(6) LGA 1972, s.215
Signscape and Signconex	New noticeboard to be in the allotment car park Invoice ref: 23419	£1485.13	LGA 1972 s214(6) LGA 1972, s.215
Sackers	Skip Hire – allotments Invoice OUT-88991	£240.00	LGA 1972 s214(6) LGA 1972, s.215

- b. To note the Council's Financial Reports for June 2022 including any payments made out of Meeting and any invoices for Business Direct Debit card payments
- c. To note the Clerk's invitation to join the workplace pension scheme

#### 14. Reports

To receive reports from Councillors assigned to the following:

- a. Viridor Liaison Committee - Cllr. Plume
- b. Suez Liaison Group - Cllr. Plume

#### 15. Correspondence

To note the following items of correspondence and form a response where appropriate:

- a. A resident in Mulberry Gardens has enquired about cutting back the trees and shrubs located on the strip of amenity land that backs onto properties in Plummers Dell – they are up to 25 feet high, very overgrown and cast shadow across the gardens in Mulberry Gardens and maintenance is required
- b. A request has been received for funding of sports equipment for Great Blakenham Chequers FC
- c. The Bat Conservation Trust wrote to thank the Parish Council for the donation of £100

#### 16. Future meetings

- a. To note invitation for items to be considered in the next meeting
- b. To note the date of the next scheduled Meeting on Thursday 8<sup>th</sup> September (there is no meeting in August) 2022 and any items for the agenda

Michaela Butcher

Clerk to Great Blakenham Parish Council

Email: [pc@greatblakenham.suffolk.gov.uk](mailto:pc@greatblakenham.suffolk.gov.uk)

Phone: 07508830777

Parish Council website: [www.greatblakenham.suffolk.cloud](http://www.greatblakenham.suffolk.cloud)

Date: 8<sup>th</sup> July 2022