

## GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the Press are invited to attend the Parish Council Meeting to be held on Wednesday 8<sup>th</sup> July 2020 at 7.30pm. Owing to Covid-19 regulations on public gatherings, this meeting will be held via conference call. Members of the public will be able to join the call at no cost. The dial in number will be 08000121176. The PIN number will be 81953284#. Please be aware that the meeting will be recorded.

### AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.

### 3. Public Forum

- a. To receive the report from the County Councillor (*allow five minutes*).
- b. To receive the report from the District Councillor (*allow five minutes*).
- c. To receive questions from members of the public (*allow fifteen minutes maximum*).

4. To approve the Minutes of the Annual Meeting of the Council held on 11<sup>th</sup> June 2020.

5. To note the Clerk's update from previous Meetings.

### 6. Planning

a. To consider the following planning applications.

DC/20/02518	Claydon Business Park Great Blakenham Suffolk	Planning Application. Erection of modular B1(a) office unit providing support to the existing operational activity of the site.
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b. To note any planning determinations.

None.

c. Any other planning matters to note.

d. To receive an update on SnOasis.

### 7. Growth, Highways and Infrastructure

a. To receive an update on negotiations regarding the land adjacent to the Village Hall which could be the site for a preschool.

### 8. Governance

a. To note the Clerk's mileage and expenses.

b. To consider the options for opening another bank account with a different financial institution.

c. To consider a S137 donation to Families In Need foodbank.

d. To consider a S137 donation to the Parish Room for new battery and pads for their defibrillator.

### 9. Allotments.

a. To note any update on the long-term future of the allotments.

b. To consider the number of allotments that can be allocated to one plot holder.

#### 10. Village Maintenance

- a. To note any response SCC Highways regarding replacing the Village Gateway signs.
- b. To receive an update on possible wild flower planting on the verge of the B1113 opposite Budgens and on Hackneys Corner.
- c. To note any response from SCC Highways regarding placing a dog waste bin on the B1113 at the Needham Market end of the village.
- d. To note progress with village litter picking volunteer group.
- e. To consider installing a new dog waste bin at the Mulberry Gardens play area.
- f. To consider taking responsibility for the disused waste bin on Aspen Close.
- g. To consider writing to Orbit Housing Association to raise the Council's concerns about the maintenance of Blakenham Fields open spaces and roads.
- h. To consider purchasing paediatric pads for the Council's two defibrillators.
- i. To consider writing to SCC Highways to complain about the lack of maintenance of hedges and pavements in the village.

#### 11. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note the delay in the pruning of the hazel tree.

#### 12. Village Hall

- a. To confirm the temporary appointment of Cllr. Durrant as the representative of the Council as Village Hall Custodian Trustee.
- b. To receive a report from the Councillor representing the Parish Council as Custodian Trustee on the Village Hall Management Committee.

#### 13. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).  
None
- b. To consider any other training requests.

#### 14. Finance

- a. To consider approving and making the following payments:

Shades Home Maintenance	June 2020 - Churchyard and cemetery maintenance. Litter picking. Hackneys Corner maintenance. Sign cleaning. Bus shelter cleaning.	£1260.00	LGA 1972 s214(6) LGA 1972, s.215
Janet Gobey	Clerks salary June 2020	£682.75	LGA 1972 s.111
Janet Gobey	Clerk's expenses - mileage for June 2020	£17.10	LGA 1972 s.111
HMRC	Quarterly tax & Ni deductions	£592.93	LGA 1972 s.111
Glasdon UK Ltd	Four new bins for Village Hall playing field	£1973.06	Open Spaces Act1906, ss9 &10.

- b. To note the Council's Financial Report for June 2020 including payments made out of Meeting
- c. To approve the invoices for Business Direct Debit card payments.

### 15. Reports

To receive reports from Councillors assigned to the following:

- a. Viridor Liaison Committee – Cllr. Plume
- b. Suez Liaison Group – Cllr. Bowman

### 16. Correspondence

To note the following items of correspondence and form a response where appropriate:

- a. By email 27<sup>th</sup> June 2020 – Suffolk EFW update for July.  
By email 3<sup>rd</sup> July 2020 via SALC – LGA Consultation on Councillor Code of Conduct.
- b. Any other urgent correspondence.

17. To note the date of the next scheduled Meeting – 9<sup>th</sup> September 2020 at 7.30pm and any items for the Agenda.

*Janet Gobey*

Janet Gobey

Clerk to Great Blakenham Parish Council

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Date: 3<sup>rd</sup> July 2020