

## ANNUAL MEETING OF GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Annual Meeting of Great Blakenham Parish Council to be held on Wednesday 13<sup>th</sup> May 2020 at 7.30pm. Owing to Covid-19 regulations on public gatherings, this meeting will be held via conference call. Members of the public will be able to join the call at no cost. The dial in number will be 08000121176. The PIN number will be 81953284#. Please be aware that the meeting will be recorded.

### AGENDA

1. To elect the Chairman of Great Blakenham Parish Council.
2. To elect the Deputy Chairman of Great Blakenham Parish Council.
3. To receive and approve any apologies for absence.
4. To consider any applications for co-option to the office of Parish Councillor
5. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.

#### 6. Public Forum

- a. To receive the report from the District and County Councillor
- b. To receive questions from members of the public (allow 15 minutes).

7. To approve the Minutes of the Meeting held on 5<sup>th</sup> February 2020

8. To note the Clerk's update from previous Meetings.

#### 9. Planning

a. To consider the following planning applications:

DC/20/00967	Location: Highway Assurance Plummers Dell Great Blakenham Ipswich Suffolk IP6 0JG	Planning Application - Retention of change of use of land from B2 to B1 office use and re-positioning of Portable Modular Building
DC/20/01175	Location: Land Adj Port One Business And Logistics Park, Blackacre Hill, Bramford Road, Great Blakenham Suffolk IP6 0RL	Application for Outline Planning Permission. (Access to be considered) Extension to Port One Business and Logistics Park (as permitted under ref. 2351/16 and varied by ref. 1755/17), together with associated works including drainage lagoons, ecology mitigation and landscaping
DC/20/00829	Blue Leighs Caravan Park Chalk Hill Lane Great	Application for Lawful Development Certificate for an Existing use or operation or activity including those in breach of a planning condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991.

		Town and Country Planning (Development Management Procedure) (England) Order 2015 - Use of land as a caravan park and use in conjunction with caravan park.
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#### 10. Growth, Highways and Infrastructure

- a. To note an area of land for sale locally that the Council could consider purchasing.
- b. To consider a response to Suffolk County Council's proposal for a One-Way Traffic Regulation Order (TRO) on Valley View Drive, for its entire length in a generally northerly direction, to support the signing currently installed on site. The TRO will include an exemption for cyclists. The One-Way TRO is intended to facilitate the passage of traffic along this narrow residential street.

#### 11. Governance

- a. To note the Clerk's mileage and expenses.
- b. To approve the revised Schedule of Payments.
- c. To consider giving the Chair/Deputy Chair authority to agree any measures which may be needed to assist residents during the Covid-19 emergency.
- d. To consider the Clerk's hours.

#### 12. Allotments

- a. To consider the quote for the allotment banner.

#### 13. Village Maintenance

- a. To consider the quote for four new rubbish bins at the Village Hall.
- b. To consider the quote for a sign in the Glipping Road bus shelter.

#### 14. Finance

- a. To note the following cheques signed out of Meeting.

Shades Home Maintenance	February 2020.Churchyard & cemetery maintenance. Hackneys Corner maintenance. Litter picking. Bus shelter cleaning	£1465.00	LGA 1972 s214(6) LGA 1972, s.215
Imperative Training Ltd.	New defibrillator pads	£54.00	Local Gov (Misc. Provisions) Act 1976 s.19
Janet Gobey	Clerk's salary for February 2020.	£673.99	LGA 1972 s111
SALC	Clerk's training - GDPR workshop.	£19.20	LGA 1972 s111
Janet Gobey	Clerk's salary for March 2020.	£673.99	LGA 1972 s111
Shades Home Maintenance	March 2020.Churchyard & cemetery maintenance. Hackneys Corner maintenance. Litter picking. Bus shelter cleaning.	£1140.00	LGA 1972 s214(6) LGA 1972, s.215

b. To consider approving and making the following payments:

Shades Home Maintenance	April 2020.Churchyard & cemetery maintenance. Hackneys Corner maintenance. Litter picking. Bus shelter cleaning	£1742.00	LGA 1972 s214(6) LGA 1972, s.215
Imperative Training Ltd.	New defibrillator pads	£54.00	Local Gov (Misc Provisions) Act 1976 s.19
Janet Gobey	Clerk's salary for February April.	£673.99	LGA 1972 s111

c. To authorise the invoices for Business Direct Debit card payments.

d. To note the Council's Financial Report for February/March 2020 and April 2020.

#### 15. Correspondence

To note the any urgent items of correspondence and form a response where appropriate:

#### 16. Reports

a. To receive reports from Councillors assigned to the following:  
SALC.

Village Hall Management Committee.

Viridor Liaison Committee.

Suez Liaison Group.

SnOasis Parish Alliance.

Neighbourhood Plan group.

17. To note the date of the next Meeting and any items for the Agenda.

*Janet Gobey*

Janet Gobey  
Clerk to Great Blakenham Parish Council

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Date: 6<sup>th</sup> May 2020