

ANNUAL MEETING OF GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Annual Meeting of Great Blakenham Parish Council to be held on Wednesday 8th May 2019 at the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

AGENDA

1. To elect the Chairman of Great Blakenham Parish Council.
2. To elect the Deputy Chairman of Great Blakenham Parish Council.
3. To receive and approve any apologies for absence.
4. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.

5. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

6. To approve the Minutes of the Meeting held on 24th April 2019

7. To note the Clerk's update from previous Meetings.

8. Planning

- a. To consider the following planning applications:
None
- b. To note any planning determinations.
None.
- c. Any other planning matters for information only

9. Growth, Highways and Infrastructure

- a. To note progress on the Joint Neighbourhood Plan.
- b. To receive an update on determining the ownership of land beside the Village Hall which could be the site for a preschool.

10. Governance

- a. To note the Clerk's mileage and expenses.
- b. To approve the Clerk as Responsible Financial officer for 2018/19
- c. To readopt the Suffolk Code of Conduct for Councillors.
- d. To approve the Council's Asset Register.
- e. To approve the Council's Risk Assessments.
- f. To approve the Council's Standing Orders.
- g. To approve the Council's Financial Regulations
- h. To approve the Council's Financial Controls.
- i. To approve the Meeting dates for 2019/20.
- j. To consider the list of possible S137 payments.

11. Councillor recruitment

- a. To consider methods of encouraging applications to fill the vacancies for Councillors.

12. Allotments

- a. To note any update on the new licence for the allotment land.
- b. To receive a report on the occupancy of the allotments.
- c. To receive an update on boundaries and new fencing to be installed by the developer.

13. Village Maintenance

- a. To note progress on the maintenance work proposed for the milestone at Hackneys Corner.
- b. To consider the quote for producing stickers for the rubbish and dog waste bins in the village to tell people who to contact if they need emptying.
- c. To receive an update on replacing the Village Gateway signs

14. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note any progress on the proposed refurbishment of the War Memorial.

15. Community Buildings

- a. To receive a report from the Councillor representing the Parish Council on the Village Hall Management Committee.
- b. To note progress on the Parish Infrastructure Improvement Plan.
- c. To note a possible future request from the Parish Room for funding for shed storage improvements.

16. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
None.
- b. To consider any other training requests.

17. Finance

- a. To note the following cheques signed out of Meeting.
None.
- b To consider approving and making the following payments:

Shades Home Maintenance	April 2019.Churchyard & cemetery maintenance. Hackneys Corner maintenance. Litter picking. Bus shelter cleaning	£1245.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Village Hall	Room hire	£20.00	LGA 1972 s111
Janet Gobey	Clerk's salary for April 2019	£674.19	LGA 1972 s111
Janet Gobey	Mileage and expenses for April 2019	£13.05	LGA 1972 s111
Anglian Water Business	Water supply for the allotments	£47.58	Smallholdings & Allotments Act 1908, s.23
Steve Plume	Parking costs for attendance at the BMSDC meeting in Ipswich to consider SnOasis Reserved Matters	£5.00	LGA 1972 s111

- c. To note the Council's Financial Report for April 2019.

18. Correspondence

To note the following items of correspondence and form a response where appropriate:

SUEZ Recycling and Recovery UK Ltd (by email 1/5/2019)	Monthly update - May 2019
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19. Reports

a. To appoint members to the following outside bodies.

SALC.

Village Hall Management Committee

Viridor Liaison Committee

Suez Liaison Group

SnOasis Parish Alliance

Neighbourhood Plan group

b. To receive reports from Councillors assigned to the following:

SALC.

Village Hall Management Committee.

Viridor Liaison Committee.

Suez Liaison Group.

SnOasis Parish Alliance.

Neighbourhood Plan group.

20. To note the date of the next Meeting and any items for the Agenda.

Janet Gobey

Janet Gobey

Clerk to Great Blakenham Parish Council

Email: pc@greatblakenham.suffolk.gov.uk

Phone: 07508830777

Parish Council website: greatblakenham.suffolk.cloud

Date: 1/5/2019