

GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the Press are invited to attend the Parish Council Meeting to be held on Wednesday 9th January 2019 in the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

The Meeting will begin at 7.00pm for a thirty minute open session with Councillor Mary Evans, Suffolk County Council Cabinet member for Highways, Transport and Rural Affairs to discuss the ongoing roadworks at Hackneys Corner.

At 7.30 pm, the open session will close and the Parish Council Meeting Agenda will commence.

AGENDA

1. To receive and approve any apologies for absence.

2. Declaration of any pecuniary and non-pecuniary interests.

a. Councillors declaration of interest appropriate to any item on the agenda.

b. To receive written requests for dispensations for disclosable pecuniary interest (if any).

c. To grant any requests for dispensations as appropriate.

3. Public Forum (allow thirty minutes)

a. To receive report from County Councillor

b. To receive reports from District Councillors.

c. To receive questions from members of the public (allow 15 minutes)

4. To approve the Minutes of the Meeting held on 14th November 2018.

5. To note the Clerk's update from previous Meetings.

6. Planning

. To consider the following planning applications.

DC/18/05376	Tollgate Farm, 15 Stowmarket Road, Great Blakenham, Ipswich Suffolk IP6 0LJ	Listed Building Consent - Alterations and extensions to dwelling.
DC/18/05611	25A Claydon Business Park, Great Blakenham, Ipswich, Suffolk IP6 0NL	Proposal: Creation of overflow car park to the north of the site.

b. To note any planning determinations.

DC/18/04162	Land At 12 Mill Lane Great Blakenham Ipswich Suffolk IP6 0NJ	Proposal: Full Planning Application - Erection of 4no. dwellings with associated garages, car parking and access.
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Not granted.

DC/18/04283	5 Chequers Rise Great Blakenham Ipswich Suffolk IP6 0LT	Proposal: Erection of a single storey rear extension (following removal of existing conservatory)
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Granted

c. Any other planning matters to note.

7. Growth, Highways and Infrastructure

- a. To note progress on the Joint Neighbourhood Plan.
- b. To receive an update on determining the ownership of land behind the Village Hall which could be the site for a preschool.
- c. To consider joining the group of local councils lobbying to raise further awareness of the need for a Local Green Space policy to be included in the Joint Local Plan.

8. Governance

- a. To note the Clerk's mileage and expenses.
- b. To note progress on the review of the Council's insurance policy.
- c. To consider the options for digital mapping as outlined in the NALC Digital Mapping Toolkit.

9. Allotments

- a. To note any update on the long term future of the allotments
- b. To note the current occupancy of the allotments
- c. To approve the purchase of a replacement shed.

10. Village Maintenance

- a. To note progress on acquiring and planting a tree and suitable surround at Hackneys Corner to mark the 100th anniversary of the end of the First World War.
- b. To consider the maintenance of the milestone at Hackneys Corner.

11. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To consider how the Council may determine whether the responsibility for maintenance of the Churchyard has been formally accepted by the Council.

12. Village Hall

- a. To note the LTN no.28 on the role of the Custodian Trustee.
- b. To receive a report from the Councillor representing the Parish Council on the Village Hall Management Committee.

13. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
Clerks election briefing
- b. To consider any other training requests.

14. Finance

- a. To note the following cheques signed out of Meeting.

National Society of Allotment Gardens	Annual membership	£66.00	LGA 1972 s.111
Barking Engineering	Balance on new cemetery gates	£2112.00	Open Spaces Act 1906 s. 9&10
Command Pest Control	Cost of hornets' nest destruction	£48.00	Small Holdings and Allotments Act 1908 ss 23, 26 & 42
Great Blakenham Village Hall	Room hire	£20.00	LGA 1972 s.111
Janet Gobey	Clerk's salary November 2018	£442.20	LGA 1972 s.111

Shades Home Maintenance	Churchyard and cemetery maintenance for November 2018. Street cleaning November 2018.	£705.00	LGA 1972 s214(6) LGA 1972, s.215 LGA 1972 s111 Small Holding & Allotments Act 1908, ss23,25
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b. To consider approving and making the following payments:

Janet Gobey	Clerk's expenses - £18.45 mileage for November/December. Postage stamps - £17.40.	£35.85	LGA 1972 s.111
Janet Gobey	Clerk's salary for December 2018	£696.77	LGA 1972 s.111
HMRC	Tax and Ni deductions	£458.04	LGA 1972 s.111
Signscape and Signconex	New noticeboard.	£1272.60	LGA 1972 s.111
Shades Home Maintenance	Churchyard and cemetery maintenance for December 2018. Street cleaning December 2018. Sign cleaning	£660.00	LGA 1972 s214(6) LGA 1972, s.215 LGA 1972 s111 Small Holding & Allotments Act 1908, ss23,25

c. To note the Council's Financial Report for November/ December 2018.

d. To authorise the invoices for Business Direct Debit card payments.

e. To review the Council's Earmarked and General Reserves.

f. To consider any provisional suggestions for projects to be included in the draft budget for the Council's precept 2019/2020.

15. Reports

To receive reports from Councillors assigned to the following:

- a. SALC
- b. Viridor Liaison Committee
- c. Suez Liaison Group
- d. SnOasis Parish Alliance

16. Correspondence

To note the following items of correspondence and form a response where appropriate:

Police and Crime Commissioner for Suffolk	Message regarding Precept 2019/20 (by email 24/12/18)
SCC Highways	Invitation to attend a Community Self Help Engagement Session (by email 3/1/2019)
SALC	Ebulletin - Information on Council elections and dates for the Annual Meeting of the Council (by email 15/10/18)

BMSDC	Information on the use of the Exacom Public Facing Module (by email 18/12/2018)
NALC via SALC	LO2-17 The Code of Recommended Practice on Local Authority Publicity (ENGLAND) (by email 4/12/2018)

17. To note the date of the next Meeting (13th February 2019 at 7.00pm) and any items for the Agenda.

a. To note the attendance of the Chairman of Great Blakenham Chequers Football Club to discuss a proposal for an initiative to reduce anti-social behaviour.

Janet Gobey

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Date: 3rd January 2019