

GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the Press are invited to attend the Parish Council Meeting to be held on Wednesday 19th June 2019 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

AGENDA

1. To receive and approve any apologies for absence.

2. Declaration of any pecuniary and non-pecuniary interests.

- a. Councillors declaration of interest appropriate to any item on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
- c. To grant any requests for dispensations as appropriate.

3. Presentation from Suez UK on their plans to process more waste at the Great Blakenham site.

4. Public Forum

- a. To receive the report from the County Councillor (*allow five minutes*).
- b. To receive the report from the District Councillor (*allow five minutes*).
- c. To receive questions from members of the public (*allow fifteen minutes maximum*).

5. To approve the Minutes of the Annual Meeting of the Council held on 8th May 2019.

6. To note the Clerk's update from previous Meetings.

7. Planning

a. To consider the following planning applications.

None

b. To note any planning determinations.

DC/19/00925	Location: St Marys Church Stowmarket Road Great Blakenham Suffolk	Re-instatement of North lean-to stone window relocated from the East elevation, new door to Vestry. East elevation with associated work to masonry. Creation of internal accessible WC with ground works and path works.
DC/19/01373	Location: Toccata, 273 Stowmarket Road, Great Blakenham, Ipswich Suffolk IP6 0LZ	Proposal: Householder Planning Application - Erection of a two storey side extension.

All granted.

c. Any other planning matters to note.

d. To receive an update on SnOasis Reserved Matters

8. Growth, Highways and Infrastructure

a. To note progress on the Joint Neighbourhood Plan.

b. To consider making a one-off payment of £33.00 to Survey Monkey for in depth analysis

of the Joint Neighbourhood Plan Group survey.

- c. To receive an update on determining the ownership of land behind the Village Hall which could be the site for a preschool.
- d. To note progress on the completion of the Hackneys Corner roadworks.
- e. To note progress on the Parish Infrastructure Improvement Plan.
- f. To consider a response to the information from SCC Highways about their self-help scheme (by email via SALC 20th May 2019).

9. Governance

- a. To note the Clerk's mileage and expenses.
- b. To note progress on setting up the facility to transfer funds from the Council's Community Account to the Council's Business Premium Account.
- c. To consider donating the Council's redundant HP laptop to Nettlestead Parish Meeting.
- d. To note progress on opening a pension scheme with NEST.
- e. To note the requirement for all Councillors to complete a new Online Register of Member Interests form.
- f. To consider the payment of the Chairman's Allowance for 2018/19.
- g. To consider making a S137 donation to FIND (Families in Need).

10. Allotments

- a. To note any update on the long term future of the allotments
- b. To note the current occupancy of the allotments.

11. Village Maintenance

- a. To consider the quote for the maintenance work on the milestone at Hackneys Corner.
- c. To consider the quote for stickers for the rubbish and dog waste bins in the village to tell people who to contact if they need emptying.
- d. To note progress on a reply from SCC Highways regarding replacing the Village Gateway signs.

12. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note progress on the refurbishment of the War Memorial.
- c. To consider the Council's policy on reservation of burial plots at the Cemetery.
- d. To review the Cemetery fees.

13. Village Hall

- a. To receive a report from the Councillor representing the Parish Council as Custodian Trustee on the Village Hall Management Committee.

14. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
None.
- b. To consider any other training requests.
Clerk - SALC Campaign Management and Marketing workshop - £29 +VAT

15. Finance

- a. To note the following cheques signed out of Meeting.
None

b. To consider approving and making the following payments:

Shades Home Maintenance	May 2019 - Churchyard and cemetery maintenance. Litter picking. Bin installation x2. Marker posts for allotments. Hackneys Corner maintenance.	£1764.00	LGA 1972 s214(6) LGA 1972, s.215 LGA 1972 s111
Great Blakenham Parish Room	Room hire May 2019	£20.00	LGA 1972 s.111
Glasdon UK Ltd.	Two new dog waste bins and posts.	£590.23	Litter Act 1983 s 56
Janet Gobey	Clerks salary May 2019	£673.99	LGA 1972 s.111
Janet Gobey	Clerk's expenses - mileage for May 2019.	£13.05	LGA 1972 s.111
Great Blakenham Cinema Club	S137 donation	£315.00	LGA 1972 s.137
Gipping Valley Bowls Club	S137 donation	£250.00	LGA 1972 s.137
Village Hall Parent and Toddler Group (Lisa Ramsay)	S137 donation	£500.00	LGA 1972 s.137
Age Concern	S137 donation	£250.00	LGA 1972 s.137
Suffolk Carers	S137 donation	£250.00	LGA 1972 s.137
East Anglian Air Ambulance	S137 donation	£250.00	LGA 1972 s.137
River Gipping Trust	S137 donation	£250.00	LGA 1972 s.137
Headway Suffolk	S137 donation	£250.00	LGA 1972 s.137
Suffolk Search and Rescue (SARS)	S137 donation	£250.00	LGA 1972 s.137

c. To note the Council's Financial Report for May 2019.

d. To authorise any invoices for Business Direct Debit card payments.

e. To approve the 2018 /19 Accounts.

f. To note the Internal Audit Report for 2018/19.

g. To approve the Annual Audit Return - Section 1 Annual Governance Statement for 2018/19.

h. To approve the Annual Audit Return – Section 2 Accounting Statement for 2018/19.

i. To consider setting up direct debits to pay the following:

1. Anglian Water Business (allotment water supply).

2. The Information Commissioner's Office (annual Data Protection Registration fee).

16. Reports

To receive reports from Councillors assigned to the following:

a. SnOasis Parish Alliance – Cllr. Plume

b. Viridor Liaison Committee – Cllr. Plume

c. Suez Liaison Group – Cllr. Bowman

17. Correspondence

To note the following items of correspondence and form a response where appropriate:

Environment Agency (by email 28 th May 2019)	Consultation: Draft national flood and coastal erosion risk management strategy for England
SALC (by email 12 th June 2019)	The Local Councillor newsletter
SUEZ Recycling and Recovery UK Ltd (by email 1 st June 2019)	Suffolk energy-from-waste facility monthly site update for June
SALC Ebulletin (by email 14 th June 2019)	New training opportunities.

18. To note the date of the next Meeting –
10th July 2019 at 7.30pm and any items for the Agenda.

Janet Gobey

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Date: 12th June 2019