

## GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Wednesday 13<sup>th</sup> March 2019 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

### AGENDA

1. To receive and approve any apologies for absence.

2. Declaration of any pecuniary and non-pecuniary interests.

- a. Councillors declaration of interest appropriate to any item on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
- c. To grant any requests for dispensations as appropriate.

3. Public Forum (allow forty minutes)

- a. To discuss the plans for a preschool in the village with Quality and Access Lead Officer Early Years and Childcare Suffolk County Council.
- b. To receive a report from the County Councillor
- c. To receive reports from the District Councillors.
- d. To receive questions from members of the public (allow 15 minutes)

4. To approve the Minutes of the monthly Meeting held on 13<sup>th</sup> February 2019.

5. To note the Clerk's update from previous Meetings.

6. Planning

a. To consider the following planning applications.

DC/19/00893	Tollgate Farm ,15 Stowmarket Road Great Blakenham Ipswich Suffolk IP6 0LJ	Proposal: Application for Listed Building Consent - Erection of a single storey extension and internal alterations.
DC/19/00925	Location: St Marys Church Stowmarket Road Great Blakenham Suffolk	Proposal: Re-instatement of North lean-to stone window, new door to Vestry East elevation with associated work to masonry. Creation of internal accessible WC with ground works and path works.

b. To note any planning determinations.

DC/17/04510	25A Claydon Business Park, Great Blakenham, Suffolk IP6 0NL	Proposal: Creation of overflow car park to the north of the site.
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Granted.

c. Any other planning matters to note.

To note the decision by BMSDC Planning Enforcement on Case Ref: EN/19/00057 Stowmarket Road Great Blakenham.

d. To receive an update on SnOasis Reserved Matters

## 7. Growth, Highways and Infrastructure

- a. To note progress on the Joint Neighbourhood Plan.
- b. To receive an update on determining the ownership of land behind the Village Hall which could be the site for a preschool.
- c. To consider any possible action that the Council could take about litter in the village.
- d. To consider an additional or larger bin at the bus shelter next to Jack Brands.

## 8. Governance

- a. To note the Clerk's mileage and expenses.
- b. To note progress on setting up the facility to transfer funds from the Council's Community Account to the Council's Business Premium Account.
- c. To consider an increase in the Clerk's hours from twelve a week to fifteen a week.
- d. To approve the payment of the Clerk's salary at the new NJC rate for 2019/20.
- e. To approve the appointment of SALC Internal Audit for the internal audit of the 2018/19 accounts.
- f. To reappoint the Clerk as Responsible Financial Officer.
- g. To readopt the Suffolk Councillor's Code of Conduct.

## 9. Allotments

- a. To note any update on the long term future of the allotments
- b. To note the current occupancy of the allotments.
- c. To note the possibility of an inspection of the allotment water system by Anglian Water under the Water Supply (Water Fittings) Regulations 1999.

## 10. Village Maintenance

- a. To note progress on the maintenance work proposed for the milestone at Hackneys Corner.
- b. To consider the request by the Village Hall Management Committee for a dog waste bin near the Aspen Close entrance.
- c. To consider the quote for cutting the grass, weeding and trimming the bushes on the area next to the car park at Hackneys Corner

## 11. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note progress on the refurbishment of the War Memorial.

## 12. Village Hall

- a. To receive a report from the Councillor representing the Parish Council on the Village Hall Management Committee.
- b. To note the query from the Village Hall Management Committee about ownership of the fence bordering Aspen Close.

## 13. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).  
Clerks Information and Networking Event 29<sup>th</sup> March 2019 - free of charge.
- b. To consider any other training requests.

#### 14. Finance

a. To note the following cheques signed out of Meeting.

None.

b. To consider approving and making the following payments:

Janet Gobey	Clerk's expenses - mileage.	£16.20	LGA 1972 s.111
Janet Gobey	Clerk's salary for January 2019	£494.19	LGA 1972 s.111
Shades Home Maintenance	February 2019 - Churchyard and cemetery maintenance. Cemetery hedge cutting. Litter picking. Bin emptying.	£885.00	LGA 1972 s214(6) LGA 1972, s.215 LGA 1972 s111
Great Blakenham Parish Room	Room hire February 2019	£20.00	LGA 1972 s.111
Mid Suffolk General Payments	Refund of Landfill Tax Credit paid in error by BMSDC	£86.70	LGA 1972 s.111
Great Blakenham Community Club (Over 50s)	Donation towards cost of materials	£200.00	LGA 1972 s.137
Miss J E Durrant (Great Blakenham Craft Club)	Donation towards cost of Craft Club materials and bags	£250.00	LGA 1972 s.137

c. To note the Council's Financial Report for February 2019.

d. To authorise the invoices for Business Direct Debit card payments.

#### 15. Reports

To receive reports from Councillors assigned to the following:

- a. SnOasis Parish Alliance
- b. Viridor Liaison Committee
- c. Suez Liaison Group
- d. SALC

#### 16. Correspondence

To note the following items of correspondence and form a response where appropriate:

Claydon and Barham Wombles	Emails regarding rubbish at the bus shelter next to Jack Brands (by email 5/3/19).
Public Realm Team BMSDC	Emails regarding the Wombles report of rubbish at bus shelter next to Jack Brands (by email 6/3/19).
NALC via SALC	Information regarding the pre Council elections period moratorium (by email 14/2/2019).

National Allotment Society	Spring Newsletter (by email 6/3/19).
Citizens Advice Mid Suffolk	Update on funding situation (by email 20/2/19)
SALC	Ebulletin 1/3/19

17. To note the date of the next Meeting (24<sup>th</sup> April 2019 at 7.30pm) and any items for the Agenda.

*Janet Gobey*

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Date: 7<sup>th</sup> March 2019