

## GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the Press are invited to attend the Parish Council Meeting to be held on Wednesday 10<sup>th</sup> July 2019 in the Parish Room, Stowmarket Road, Great Blakenham at 7.30pm.

### AGENDA

1. To receive and approve any apologies for absence.

#### 2. Declaration of any pecuniary and non-pecuniary interests.

- a. Councillors declaration of interest appropriate to any item on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
- c. To grant any requests for dispensations as appropriate.

#### 3. Public Forum

- a. To receive the report from the County Councillor (*allow five minutes*).
- b. To receive the report from the District Councillor (*allow five minutes*).
- c. To receive questions from members of the public (*allow fifteen minutes maximum*).

4. To approve the Minutes of the Meeting of the Council held on 19<sup>th</sup> June 2019.

5. To note the Clerk's update from previous Meetings.

#### 6. Planning

- a. To consider the following planning applications.  
None
- b. To note any planning determinations.  
None.
- c. Any other planning matters to note.
- d. To receive an update on SnOasis Reserved Matters

#### 7. Growth, Highways and Infrastructure

- a. To note progress on the Joint Neighbourhood Plan.
- b. To receive an update on determining the ownership of land behind the Village Hall which could be the site for a preschool.
- c. To note progress on the Parish Infrastructure Improvement Plan.
- d. To consider the options for the updating of bus timetables displayed in the Parish after July 2019 timetables.

#### 9. Governance

- a. To note the Clerk's mileage and expenses.
- b. To consider making a S137 donation to the Great Blakenham Youth Football Team towards the purchase of new football equipment.
- c. To consider the request from the Village Hall Management Committee for a possible financial contribution towards the cost of new windows and doors at the Village Hall.
- d. To note the S137 monitoring spreadsheet.

#### 10. Allotments

- a. To note any update on the long term future of the allotments
- b. To note the current occupancy of the allotments.

### 11. Village Maintenance

- a. To consider the quote for stickers for the rubbish and dog waste bins in the village to tell people who to contact if they need emptying.
- d. To consider the reply from SCC Highways regarding replacing the Village Gateway signs.

### 12. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To consider the refurbishment of the War Memorial.
- c. To consider the revised Cemetery Regulations.
- d. To review the Cemetery fees.
- e. To consider the quote for a Cemetery noticeboard.
- f. To consider obtaining quotes for repairing the entranceway to the Cemetery.

### 13. Village Hall

- a. To receive a report from the Councillor representing the Parish Council as Custodian Trustee on the Village Hall Management Committee.
- b. To note the concerns of residents about the fence beside the Village Hall playing field.

### 14. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).  
None.
- b. To consider any other training requests.  
Clerk - Financial procedures and risk management. Cost: £35 +VAT

### 15. Finance

- a. To note the following cheques signed out of Meeting.  
None
- b. To consider approving and making the following payments:

Shades Home Maintenance	June 2019 - Churchyard and cemetery maintenance. Litter picking. Hackneys Corner maintenance. Sign cleaning.	£1185.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire June 2019	£20.00	LGA 1972 s.111
HMRC	Quarterly tax and NI deductions.	£594.58	LGA 1972 s.111
Janet Gobey	Clerks salary June 2019	£673.99	LGA 1972 s.111
Janet Gobey	Clerk's expenses - mileage for June 2019 £13.05	£13.05	LGA 1972 s.111
SALC	Internal audit fee 2018/2019	£320.40	LGA 1972 s.111
Steve Plume	Chairman's Allowance 2018/2019	£250.00	LGA 1972 s.111

- c. To note the Council's Financial Report for June 2019.
- d. To authorise any invoices for Business Direct Debit card payments.
- e. To note the Internal Audit Report 2018/19 Action Plan

#### 16. Reports

To receive reports from Councillors assigned to the following:

- a. SnOasis Parish Alliance – Cllr. Plume
- b. Viridor Liaison Committee – Cllr. Plume
- c. Suez Liaison Group – Cllr. Bowman

#### 17. Correspondence

To note the following items of correspondence and form a response where appropriate:

Various	Correspondence with resident regarding the Viridor waste site
BMSDC Waste Services (by email 24 <sup>th</sup> June 2019)	Notification of changes to the bin collection calendar
SUEZ Recycling and Recovery UK Ltd (by email 26 <sup>th</sup> June 2019)	Suffolk energy-from-waste facility monthly site update for July
Suffolk County Council	Information on the public consultation on the Ipswich Northern Route

#### 18. To note the date of the next Meeting –

4<sup>th</sup> September 2019 at 7.30pm and any items for the Agenda.

*Janet Gobey*

Janet Gobey

Clerk to Great Blakenham Parish Council

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Date: 4<sup>th</sup> July 2019