

ANNUAL MEETING OF GREAT BLAKENHAM PARISH COUNCIL

Members of the public and the press are invited to attend the Annual Meeting of Great Blakenham Parish Council to be held on Wednesday 9th May 2018 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To elect the Chairman of Great Blakenham Parish Council.
2. To elect the Deputy Chairman of Great Blakenham Parish Council.
3. To receive and approve any apologies for absence.
4. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.

5. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

6. To approve the Minutes of the Meeting held on 12th April 2018.

7. To note the Clerk's update from previous Meetings.

8. Planning

a. To consider the following planning applications:

DC/18/01487	DC/18/01487 - Land on the West Side of Stowmarket Road, Great Blakenham, Suffolk.	Submission of details under Outline Planning Permission 2022/16 - Appearance, landscaping, layout and scale for up to 130 dwellings and includes affordable housing, car parking, open space provision with associated infrastructure.
DC/18/01473	Ormesby House, 25 Gipping Road, Great Blakenham, Ipswich Suffolk IP6 0JH	Proposal: Erection of detached dwelling and creation of new access (following demolition of existing double garage).
DC/18/01144	Blakenham Baptist Chapel, Chapel Lane, Great Blakenham, Suffolk	Proposal: Erection of extension to existing side entrance lobby to form improved wheelchair accessible main entrance.

b. To note any planning determinations.

None

c. Any other planning matters for information only

9. Growth, Highways and Infrastructure

- a. To note the report on the Stowmarket Road Vehicle Activated speeding device.
- b. To consider joining Suffolk County Council's temporary Vehicle Activated Speeding device scheme for two locations – Bramford Road and Stowmarket Road.
- c. To consider putting forward a location on Gipping Road as a potential Speed Indication Device site.

10. Governance

- a. To note the Clerk's mileage and expenses.
- b. To note the Clerk's new rate of pay from 1st April 2018.
- c. To approve the payment of the Chairman's allowance for 2017/18.
- d. To approve the Council's Asset Register.
- e. To approve the Meeting dates for 2018/19.

11. General Data Protection Regulations

- a. To receive any update on the GDPR.

12. Allotments

- a. To note any update on the new licence for the allotment land.
- b. To receive a report on the occupancy of the allotments.

13. Village Maintenance

- a. To approve the purchase of one new freestanding dog waste bin with post and one general rubbish bin (bin only).
- b. To approve the arrangements for routine checks of the defibrillator.

14. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note any progress on the proposed new surround for the War Memorial.

15. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
None.
- b. To consider any other training requests.

16. Finance

- a. To approve the 2017 /18 Accounts.
- b. To approve the Annual Audit Return - Section 1 Annual Governance Statement for 2017/18.
- c. To approve the Annual Audit Return – Section 2 Accounting Statement for 2017/18.
- d. To note the Council's Financial Report for April 2018.
- e. To note the following cheques signed out of Meeting.
None.
- f. To consider approving and making the following payments:

Shades Home Maintenance	Churchyard and cemetery maintenance for April 2018. Planting of replacement bushes in Cemetery hedges. Cleaning of bus shelters and noticeboards.	£908.06	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire (includes one SnOasis Parish Alliance hire)	£40.00	LGA 1972 s111
Janet Gobey	Clerk's salary for April 2018 (includes SnOasis Parish Alliance).	£639.51	LGA 1972 s111

M Sillett	Monthly street cleaning	£210.00	LGA 1972 s111
G Sillett	Monthly street cleaning	£210.00	LGA 1972 s111
SALC	Annual subscription 2018/19	£536.35	LGA 1972 s111
MSDC	Litter and dog bin emptying 1/4/18 to 31/3/19.	£318.00	LGA 1972 s111
Janet Gobey	Mileage and expenses for April 2018 - £11.60 stamps. £29.15 stationery. Mileage - £20.25	£61.00	LGA 1972 s111

g. To approve the Clerk as Responsible Financial officer for 2018/19

17. Correspondence

To note the following items of correspondence and form a response where appropriate:

Suffolk Constabulary	2nd May email containing information about Police Connect messaging group set up specifically for the Parish Clerks around the county.
BMSDC	30 th April email from BMSDC regarding CIL funding and bidding process.
SALC	27 th April email from SALC - Weekly bulletin with GDPR update.

18. Reports

a. To appoint members to the following outside bodies.

SALC

Village Hall Management Committee

Viridor Liaison Committee

Suez Liaison Group

SnOasis Parish Alliance

Neighbourhood Plan group

b. To receive reports from Councillors assigned to the following:

SALC

Village Hall Management Committee

Viridor Liaison Committee

Suez Liaison Group

SnOasis Parish Alliance

Neighbourhood Plan group.

19. To note the date of next the Meeting and any items for the Agenda.

J. M. Gobey

Janet Gobey

Clerk to Great Blakenham Parish Council

Email: pc@greatblakenham.suffolk.gov.uk

Phone: 07508830777

Parish Council website: greatblakenham.suffolk.cloud