

GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the Press are invited to attend the Parish Council Meeting to be held on Wednesday 10th October 2018 in the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To receive and approve any apologies for absence.

2. Declaration of any pecuniary and non-pecuniary interests.

- a. Councillors declaration of interest appropriate to any item on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
- c. To grant any requests for dispensations as appropriate.

3. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

4. To approve the Minutes of the Meeting held on 12th September 2018.

5. To note the Clerk's update from previous Meetings.

6. Planning

a. To consider the following planning applications.

DC/18/04162	Land At 12 Mill Lane Great Blakenham Ipswich Suffolk IP6 0NJ	Proposal: Full Planning Application - Erection of 4no. dwellings with associated garages, car parking and access.
DC/18/04283	5 Chequers Rise Great Blakenham Ipswich Suffolk IP6 0LT	Proposal: Householder Planning Application - Erection of a single storey rear extension (following removal of existing conservatory)

b. To note any planning determinations.

DC/18/03890	Bolton Brothers Ltd, Bramford Road, Great Blakenham, Suffolk IP6 0SL	Proposal: Change of use to ground floor from use class A3 Cafe to use class B1 Office, alterations to external windows and over boarding of existing brickwork.
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Granted

DC/18/03943	Blakenham Stores, 7 Moses Walk, Great Blakenham, Ipswich Suffolk IP6 0G	Proposal: Application for Advertisement consent - Installation of signage to shop front.
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Granted

c. Any other planning matters to note.

7. Growth, Highways and Infrastructure

- a. To note progress on the Joint Neighbourhood Plan.
- b. To note that the Council intends to work in partnership with others to develop Preschool provision in the village.
- c. To discuss the lack of signage and road markings at Hackneys Corner.

8. Governance

- a. To note the Clerk's mileage and expenses.
- b. To approve reimbursement of phone calls made by the Chairman regarding the purchase and setting up of Councillor laptops.
- c. To approve the purchase of a mobile phone for the use of the Chairman.
- d. To approve the Draft Lone Worker Risk Assessment.
- e. To note the receipt by the Chairman of the unopened Business Direct Debit PIN number.
- f. To consider the purchase of "Charles Arnold-Baker on Local Council Administration 11th edition" for the use of the Clerk at a cost of £103.99 (SALC member price).
- g. To consider adding the Mulberry Gardens play equipment to the Council's insurance and arranging for annual play equipment inspection.
- h. To note progress on the renewal of the Council's insurance policy.

9. Allotments

- a. To note any update on the long term future of the allotments
- b. To note the delay in installing the plot marker posts caused by a hornets nest.
- c. To approve the monthly allotment inspection checklist.

10. Village Maintenance

- a. To approve the quote for a defibrillator to be installed on the Moses Walk shop.
- b. To note progress on acquiring and planting a tree at Hackneys Corner to mark the 100th anniversary of the First World War.
- c. To receive an update on the possibility of funding the provision of a Christmas tree at Hackneys Corner.
- d. To approve the quote for a noticeboard to be installed on the Moses Walk shop.

11. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To note progress on the proposed new surround for the War Memorial.
- c. To approve the monthly checklist for Cemetery inspection.
- d. To consider whether to adopt a Churchyard monthly inspection checklist.
- e. To note the date for the installation of the gates.

12. Village Hall

- a. To receive a report from the Councillor representing the Parish Council on the Village Hall Management Committee.

13. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
Understanding Village Hall and Playing Fields – Cllr. Mussett and the Clerk.
- b. To consider any other training requests.

14. Finance

a. To note the following cheques signed out of Meeting.

None.

b. To consider approving and making the following payments:

Shades Home Maintenance	Churchyard and cemetery maintenance for September 2018. Street cleaning. Planting in Cemetery. Allotment clearance (8 hours)	£1064.0	LGA 1972 s214(6) LGA 1972, s.215 LGA 1972 s111 Small Holding & Allotments Act 1908, ss23,25
Shades Home Maintenance	New area of fencing at the allotments	£479.98	Small Holding & Allotments Act 1908, ss.23, 25
Janet Gobey	Clerk's expenses. £27.00 mileage for September. £7.89 for new tap.	£34.89	LGA 1972 s.111
Janet Gobey	Clerk's salary for September 2018	£442.40	LGA 1972 s.111
Great Blakenham Parish Room	Room hire September 2018	£20.00	LGA 1972 s.111
HMRC	Tax and NI contributions	£344.60	LGA 1972 s.111
PFK Littlejohn	External Auditor's fee (interim)	£200.00	LGA 1972 s.111

c. To note the Council's Financial Report for September 2018.

d. To authorise the invoices for Business Direct Debit card payments.

e. To note the position with the External Auditors Report

15. Reports

To receive reports from Councillors assigned to the following:

a. SALC

b. Viridor Liaison Committee

c. Suez Liaison Group

d. SnOasis Parish Alliance

16. Correspondence

To note the following items of correspondence and form a response where appropriate:

Community Action Suffolk (by email 18 th September 2018)	Possible initiative on low cost crime prevention initiative.
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17. To note the date of the next Meeting (14th November 2018) and any items for the Agenda.

Janet Gobey

Janet Gobey

Clerk to Great Blakenham Parish Council

Email: pc@greatblakenham.suffolk.gov.uk

Phone: 07508830777

Parish Council website: greatblakenham.suffolk.cloud

Date: 4^h October 2018