

GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the press are invited to attend the Parish Council Meeting to be held on Wednesday 10th January 2018 in the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To receive and approve any apologies for absence.
2. To consider any requests for co-option to the Council.
3. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.
4. Public Forum
 - a. To receive report from County Councillor
 - b. To receive reports from District Councillors
 - c. To receive questions from members of the public (allow 15 minutes).
5. To approve the Minutes of the Meeting held on 8th November 2017.
6. To note the Clerk's update from previous Meetings.

7. Planning

- a. To consider the following planning applications:

DC/17/04909	Location: 26 Hood Drive, Great Blakenham, Suffolk, IP6 0NQ	Proposal: Householder Application - Erection of two storey side extension.
DC/17/05266	Location: The Chequers Inn, 19 Stowmarket Road, Great Blakenham, Suffolk IP6 0LP	Proposal: Extension of existing commercial kitchen and side extension of the pub area.

- b. To note any planning determinations.

DC/17/05146 Granted	Great Wood House Chalk Hill Lane Great Blakenham.	Erection of single storey linked extension to existing bungalow to form garage and games room.
DC/17/04510 Withdrawn	Unit 1 Claydon Business Park, Great Blakenham, Suffolk IP6 0NL	Tree Preservation Order- Works Related: Pollard 6 no. lime trees and lift crowns on 2 no. Beech trees covered by Tree Preservation Order MS285.

DC/17/04409 Granted	85 Blueleighs Park, Chalk Hill Lane, Great Blakenham, Ipswich Suffolk IP6 0ND	Tree Preservation Order- Works Related: Fell to 2m stump 1 no field maple (T1), Crown reduce by 2.5m 2 no. Ash (T2&T3), Crown reduce by 2.5m 1 no. field maple (T4) and crown reduce by 2m 1 no. Cherry (T5) covered by Tree Preservation Order MS141
DC/17/04306 Granted	70 & 72 Chapel Lane, Great Blakenham, IP6 0JZ	Erection of 2No. dwellings (following severance of garden and double garage)

c. Any other planning matters for information only.

8. Governance

- a. To note the Clerk's mileage and expenses.
- b. To consider the requirements of the General Data Protection Regulations.
- c. To approve the appointment of SALC as the Council's Internal Auditor for the financial year 2017/2018.
- d. To note the appointment of PFK Littlejohn as the Council's External Auditor

9. Allotments

- a. To note any update on the new licence for the allotment land.
- b. To receive a report on the occupancy of the allotments.
- c. To consider a request to keep bees on the allotments.

10. Village Maintenance

- a. To approve the quote for repair work on the bus shelters.
- b. To receive an update on the installation of the pedestrian crossing on Stowmarket Road.
- c. To approve the quote for the installation of the defibrillator.
- d. To approve the quote for quarterly cleaning of the noticeboards and bus shelters.
- e. To report on any possible areas for parking restrictions.
- f. To consider the problems with mud on Stowmarket Road.
- g. To note that the Council has requested the support of the Police and Crime Commissioner for the installation of an APNR.

11. Churchyard and Cemetery.

- a. To note any update on the purchase of land for the extension of the Cemetery.
- b. To approve the quote for the installation of the new gates.
- c. To consider arrangements for disposal of excess soil after internments.
- d. To receive an update on the unstable monument.

12. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
Cllr. Mussett – New Councillor course - £110 plus VAT.
 - b. To consider any other training requests.
- None.

13. Finance

a. To note the following cheques signed out of Meeting.

Shades Home Maintenance	Churchyard and cemetery maintenance for November 2017	£240.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire for November 2017	£20.00	LGA 1972 s.111
M Sillett	Monthly street cleaning –November 2017	£210.00	LGA 1972 s.111
G Sillett	Monthly street cleaning – November 2017	£210.00	LGA 1972 s.111
Janet Gobey	Clerk's salary for November 2017	£548.40	LGA 1972 s.111

b. To consider approving and making the following payments:

Shades Home Maintenance	Churchyard and cemetery maintenance for December 2017	£240.00	LGA 1972 s214(6) LGA 1972, s.215
Janet Gobey	Mileage for November/December 2017 Clerk's expenses: Pegs for marking out burial spaces String for marking out burial spaces. Mallet for marking out kit. Extra magnets for noticeboards. Printing paper.	£27.00 £9.00 £3.98 £10.98 £4.59 £15.95	LGA 1972 s.111
Janet Gobey	Clerk's salary for December 2017	£442.40	LGA 1972 s.111
HMRC	Quarterly NI and tax payment	£344.60	LGA 1972 s.111
Suffolk Cloud	One year's website hosting and transfer costs.	£200.00	LGA 1972 s.111

c. To note the Council's Financial Report for November/December 2017.

d. To note the quarterly Budget report

e. To consider the Draft Running Costs Budget for the Financial Year 2018/19

f. To review the Council's current Earmarked and General Reserves.

g. To determine the level of the Precept for 2017/18.

14. Reports

To receive reports from Councillors assigned to the following:

a. SALC.

b. Village Hall Management Committee

c. Viridor Liaison Committee

d. Churchyard and Cemetery

e. Allotments

f. Parish Liaison

g. Suez Liaison Group

h. SnOasis Parish Alliance

i. Joint Neighbourhood Plan group

15. Correspondence

To note the following items of correspondence and form a response where appropriate:

The Institute of Cemetery and Crematorium Management (via SALC)	The Cremation (England & Wales) (Amendment) Regulations 2017
NALC (via SALC)	Ministerial statement on Precept Referendums
NALC (via SALC)	To note the guidance from SALC/NALC regarding the appointment of the Data Protection Officer required under General Data Protection Regulation.

16. To note the date of next the Meeting and any items for the Agenda.

Janet Gobey
Clerk to Great Blakenham Parish Council

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