

## GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the press are invited to attend the Parish Council meeting to be held on Wednesday 13<sup>th</sup> September 2017 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

### AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.

### 3. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

4. To approve the Minutes of the Meeting held on 12<sup>th</sup> July 2017 and the Extraordinary Meeting held on 14<sup>th</sup> August 2017

5. To note the Clerk's update from previous Meetings.

### 6. Planning

a. To consider the following planning applications:

DC/17/04510	Unit 1 Claydon Business Park, Great Blakenham, Ipswich, Suffolk IP6 0NL	Tree Preservation Order- Works Related: Pollard 6 no. lime trees and lift crowns on 2 no. Beech trees covered by Tree Preservation Order MS285.
DC/17/04409	85 Blueleights Park, Chalk Hill Lane, Great Blakenham, Ipswich Suffolk IP6 0ND	Tree Preservation Order- Works Related: Fell to 2m stump 1 no field maple (T1), Crown reduce by 2.5m 2 no. Ash (T2&T3), Crown reduce by 2.5m 1 no. field maple (T4) and crown reduce by 2m 1 no. Cherry (T5) covered by Tree Preservation Order MS141

b. To note any planning determinations.

DC/17/03465	24 Blueleights Park, Chalk Hill Lane, Great Blakenham, Ipswich Suffolk IP6 0ND	Proposal: Tree Preservation Order – Works Related: Removal of 2 no. maple trees and one unidentified dead tree covered by Tree Preservation Order MS141	Granted
0791/17	Blue Circle Sports Field, Bramford Road, Great Blakenham,	Proposal: Erection of fencing around perimeter of site part 2m high, with ball stop netting to a total height of 6m. Erection of 2 gates	Granted

- c. To consider the Council's response to the Joint BMSDC Local Plan Consultation.
- d. Any other planning matters for information only.

7. Governance

- a. To agree the division of the village into areas for distribution of the Councillor Recruitment leaflet.
- b. To approve the Council's Health and Safety Policy.
- c. To note the Clerk's mileage and expenses.
- d. To approve sending the signed copies of the Parish Council Minutes for the period 11<sup>th</sup> April 1978 to 20<sup>th</sup> April 2004 to the Suffolk Records Office for long term storage.

8. Allotments

- a. To receive a progress report on the attempt to purchase the allotment land.
- b. To receive a report on the occupancy of the allotments.
- c. To consider the quotes for hedge maintenance along the footpath and the entrance track.

9. Village Maintenance

- a. To agree the siting of the two grit bins on Chequers Rise.
- b. To approve the purchase of two new wall mounted bin for the bus shelters outside the Jack Brand factory and the Parish Room.
- c. To approve the quote for repair and maintenance work on the bus shelters.
- d. To consider the Council's possible responses to various traffic issues in the village:  
Speeding on Stowmarket Road  
Visibility problems for users of the allotments when turning on to Stowmarket Road.
- e. To note the start date for the installation of the pedestrian crossing on Stowmarket Road.
- f. To note the appointment of a new Tree Warden for the village.
- g. To receive an update on the purchase of a defibrillator.

10. Churchyard and Cemetery.

- a. To receive a progress report on the purchase of land for the extension of the Cemetery.
- b. To consider the quotes for tree work in the Cemetery.

11. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).

None

- b. To consider any other training requests.

Clerk - Social Media Training - ACM Training. Cost - £129.00 +VAT (plus train fare to London).

12. Finance

- a. To note the following cheques signed out of Meeting.

Impact Landscaping	Churchyard and cemetery maintenance for June 2017 and one missed payment (September 2016)	£774.00	LGA 1972 s214(6)
Janet Gobey	Clerk's salary for July 2017	£394.82	LGA 1972 s111
Shades Home Maintenance	Churchyard and Cemetery maintenance for July 2017	£480.00	LGA 1972 s214(6)  LGA 1972, s.215

Gilly Sillett	Monthly Street Cleaning – July2017	£215.99	LGA 1972 s111
Mark Sillett	Monthly Street Cleaning - July 2017	£210.00	LGA 1972 s111

b. To consider approving and making the following payments:

Shades Home Maintenance	Churchyard and cemetery maintenance including hedge cutting for August 2017	£750.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire	£30.00	LGA 1972 s111
Janet Gobey	Clerk's salary for August 2017	£319.61	LGA 1972 s111
Janet Gobey	Clerk's expenses: Mileage for July 2017 and Aug 2017 - £60.30 Postage - Stamps and signed for letter £10.22	£70.55	LGA 1972 s111
M Sillett	Monthly street cleaning – June 2017	£210.00	LGA 1972 s111
G Sillett	Monthly street cleaning – June 2017	£210.00	LGA 1972 s111
S Plume	Purchase of Microsoft Office 365	£67.48	LGA 1972 s111
SALC	SALC Internal Audit fee 2016/17	£252.00	LGA 1972 s111
Landmark Construction Services	Installation of new noticeboard on Masons Drive	£270.00	LGA 1972 s111
5 Star Printing	Printing of 1000 Councillor Recruitment leaflets	£60.00	LGA 1972 s111

c. To note the Council's Financial Report for July and August 2017.

### 13. Reports

To receive reports from Councillors assigned to the following:

- a. SALC.
- b. Village Hall Management Committee
- c. Viridor Liaison Committee
- d. Churchyard and Cemetery
- e. Allotments
- f. Parish Liaison
- g. Suez Liaison Group
- h. SnOasis Parish Alliance

### 14. Village Shop.

- a. To receive a report on progress in the letting of the empty shop unit.
- b. To consider a request for the Council's support in any application to vary the opening hours of the shop.

15. Correspondence

To note the following items of correspondence and form a response where appropriate:

22nd Aug 2017 by email	LAIS1401 Litter Strategy
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16. Date of next Meeting and any items for the Agenda.

Janet Gobey  
Clerk to Great Blakenham Parish Council

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Date: 7<sup>th</sup> September 2017