

ANNUAL MEETING OF GREAT BLAKENHAM PARISH COUNCIL

Councillors are hereby summoned to attend the Annual meeting of Great Blakenham Parish Council to be held on Wednesday 10th May 2017 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To elect the Chairman of Great Blakenham Parish Council.
2. To elect the Deputy Chairman of Great Blakenham Parish Council.
3. To receive and approve any apologies for absence.
4. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.

5. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

6. To approve the Minutes of the Meeting held on 12th April 2017.

7. To note the Clerk's update from previous Meetings.

8. Planning

a. To consider the following planning applications:

1276 / 17	Location: 54 Chapel Lane, Great Blakenham IP6 0JZ	Proposal: Erection of a single storey rear extension and extended drop kerb access.
1308 / 17	Location: Land at Plummers Dell, Gipping Road, Great Blakenham IP6 0JG	Proposal: Station a porta cabin & a metal container for storage use.

b. To note any planning determinations.

0943/17	Erection of first floor extension - 30 Mulberry Gardens, Great Blakenham IP6 0HU	Approved
0936/17	Change of use of building from Class B2 (General Industrial) to Class D2 (Assembly and Leisure) for use as a combat sports and personal training centre. - 3 Hydra Court, Orion Business Park, Addison Way, Great Blakenham IP6 0LW	Approved

c. Any other planning matters for information only

9. Governance

- a. To consider and approve the Standing Orders.
- b. To consider and approve the Financial Regulations.
- c. To approve the leaflet for recruitment of new Councillors.
- d. To note the Clerk's extra hours.
- e. To note the Clerk's mileage.

10. Allotments

- a. To receive a progress report on the attempt to purchase the allotment land.
- b. To receive a report on the occupancy of the allotments.
- c. To consider maintenance issues at the allotments.
- d. To note the opening of a new account with Anglian Water Business.

11. Village Maintenance

- a. To consider complaints about parking on Chequers Rise.
- b. To consider quotes for installation of the new noticeboards.

12. Churchyard and Cemetery.

- a. To receive a progress report on the purchase of land for the extension of the Cemetery

13. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).
None
- b. To consider any other training requests.

14. Finance

- a. To approve the 2016/17 Accounts.
- b. To approve the Annual Audit Return - Section 1 Annual Governance Statement - for 2016/17.
- c. To approve the Annual Audit Return – Accounting Statement – for 2016/17.
- d. To note the Council's Financial Report for April.
- e. To note the following cheques signed out of Meeting.
None.
- f. To consider approving and making the following payments:

Impact Landscaping	Churchyard and cemetery maintenance for April 2017	£546.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire (April 2017)	£20.00	LGA 1972 s111
Janet Gobey	Clerk's salary for April 2017(including extra hours for March and SnOasis Parish Alliance hours for February).	£744.39	LGA 1972 s111
M Sillett	Monthly street cleaning	£262.50	LGA 1972 s111
G Sillett	Monthly street cleaning and quarterly sign cleaning	£388.50	LGA 1972 s111
SALC	Annual subscription 2017/18	£518.44	LGA 1972 s111
Signscape	Replacement noticeboard for Masons Drive	£1122.00	LGA 1972 s111
Claydon and Barham Village Hall	Room hire (on behalf of the SnOasis Parish Alliance)	£48.00	LGA 1972 s111

- g. To approve the Clerk as Responsible Financial officer for 2017/18.

15. Reports

a. To appoint members to the following outside bodies.

SALC.

Village Hall Management Committee

Viridor Liaison Committee

Churchyard and Cemetery

Allotments

Parish Liaison

Suez Liaison Group

SnOasis Parish Alliance

b. To receive reports from Councillors assigned to the following:

SALC.

Village Hall Management Committee

Viridor Liaison Committee

Churchyard and Cemetery

Allotments

Parish Liaison

Suez Liaison Group

SnOasis Parish Alliance

16. Correspondence

To note the following items of correspondence and form a response where appropriate:

None

17. To agree the dates of Parish Council Meetings for the period June 2017 to May 2018, up to and including the 2018 Annual Meeting of the Council.

Janet Gobey

Janet Gobey
Clerk to Great Blakenham Parish Council.
3rd May 2017