

## GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and press are invited to attend the Great Blakenham Parish Council meeting to be held on Wednesday 12<sup>th</sup> April 2017 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

### AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
  - a. Councillors declaration of interest appropriate to any item on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
  - c. To grant any requests for dispensations as appropriate.

### 3. Public Forum

- a. To receive report from County Councillor
- b. To receive reports from District Councillors
- c. To receive questions from members of the public (allow 15 minutes).

4. To approve the Minutes of the Meeting held on 8<sup>th</sup> March 2017.

5. To note the Clerk's update from previous Meetings.

### 6. Planning

a. To consider the following planning applications:

0936/17	3 Hydra Court, Orion Business Park, Addison Way, Great Blakenham IP6 0LW	Proposal: Change of use of building from B2 to D2 - Assembly and Leisure for a combat sports and personal training centre. There will be no structural changes to the building or the surrounding area.
0943/17	30 Mulberry Gardens, Great Blakenham IP6 0HU	Proposal: Erection of first floor extension.
1201/17	11 Keytes Way, Great Blakenham IP6 0NE	Proposal: Erection of a first floor and rear extension.

- b. To note any planning determinations.
- c. Any other planning matters for information only.

### 7. Governance

- a. To note the resignation of Councillor Waller.
- b. To consider methods for recruitment of new Councillors.
- c. To approve the appointment of a new cheque signatory
- d. To resolve to set up a direct debit for the Parish Council mobile phone.
- e. To note the Clerk's extra hours.
- f. To note the Clerk's mileage.
- g. To resolve to open a new account for water supply with Anglian Water Business.

### 8. Allotments

- a. To receive a progress report on the attempt to purchase the allotment land.
- b. To receive a report on the occupancy of the allotments.

### 9. Village Maintenance

- a. To consider complaints about parking on Chequers Rise.
- b. To determine the location of two new dog waste bins and one litter bin.
- c. To determine the location of grit bins in Chequers Rise.

### 10. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).  
Clerks CILCA Intensive Course - £250.00 +VAT.
- b. To consider any other training requests.  
Councillor Plume – Understanding Annual Meetings - £22.00 +VAT. Budgeting workshop - £28.00+VAT.  
Clerk – Information Law - £25.00+VAT

### 11. Finance

- a. To note the following cheques signed out of Meeting.  
None.

- b. To consider approving and making the following payments:

Impact Landscaping	Churchyard and cemetery maintenance for March 2017	£546.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire (March 2017)	£20.00	LGA 1972 s111
Janet Gobey – Clerk's expenses	Clipboard. Bluetooth headset, case and screen protector for phone. New padlock for shed Folders and dividers for Cemetery records. External hard drive for laptop back up.	£148.55	LGA 1972 s111
Janet Gobey	Clerk's salary for March 2017(including extra hours for January and February and SnOasis Parish Alliance hours).	£556.63	LGA 1972 s111
HMRC	Tax and NI for quarter ended 31/3/2017	£355.93	LGA 1972 s111
M Sillett	Street cleaning	£210.00	LGA 1972 s111
G Sillett	Street cleaning	£210.00	LGA 1972 s111
Hertfordshire County Council	Black sacks for street cleaners	£29.64	LGA 1972 s111
SALC	Action and Business Plan Workshop – Steve Plume	£30.00	LGA 1972 s111
SALC	Clerk's Networking - Janet Gobey	£19.20	LGA 1972 s111
SALC	Payroll Service – Nov 2016 to March 2017	£45.00	LGA 1972 s111
Anglian Water	Water supply to allotments	£40.87	LGA 1972 s111

c. To note the Council's current Financial Report.

12. Reports

To receive reports from Councillors assigned to the following:

- a. SALC.
- b. Village Hall Management Committee
- c. Viridor Liaison Committee
- d. Churchyard and Cemetery
- e. Allotments
- f. Parish Liaison
- g. Suez Liaison Group
- h. SnOasis Parish Alliance

13. Correspondence

To note the following items of correspondence and form a response where appropriate:

3/3/17	LAIS 1396	Housing White Paper
31/3/2017	BMSDC	Call for Sites Publication Letter

14. Churchyard and Cemetery.

- a. To receive a progress report on the purchase of land for the extension of the Cemetery.
- b. To approve the Cemetery Management Policies – internment forms, cemetery regulations, cemetery fees and any supporting documentation.
- c. To consider disposing of the Cemetery shed.

15. Date of next Meeting and any Agenda items for inclusion.

16. To consider excluding the public and press from the Meeting under the Public Bodies (Admission to Meetings) 1960 Act for Agenda Item 17 in the public interest due to the confidential nature of the business.

17. To consider issues relating the previous management of the Cemetery identified in Confidential Agenda Paper Cemetery April 2017.



Janet Gobey  
Clerk to Great Blakenham Parish Council.  
5<sup>th</sup> April 2017