GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the press are invited to attend the Parish Council meeting to be held on Wednesday 11th October 2017 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To receive and approve any apologies for absence.

2. Declaration of any pecuniary and non-pecuniary interests.
a. Councillors declaration of interest appropriate to any item on the agenda.
b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
c. To grant any requests for dispensations as appropriate.

3. Public Forum
a. To receive report from County Councillor
b. To receive reports from District Councillors
c. To receive questions from members of the public (allow 15 minutes).

4. To approve the Minutes of the Meeting held on 13th September 2017.

5. To note the plans for a 2018 Gala Day hosted by Claydon & Barham Local Community Trust (a representative of the Trust will be present to outline the plans and answer questions).

6. To note the Clerk's update from previous Meetings.

7. Planning

a. To consider the following planning applications:

DC/17/04306	70 & 72 Chapel Lane, Great Blakenham, IP6 0JZ.	Erection of 2No dwellings (following severance of garden and demolition of double garages)

b. To note any planning determinations.
None
c. To consider the Council's response to the Joint BMSDC Local Plan Consultation.
d. To resolve to work with Claydon and Whitton and Barham Parish Councils on a joint Neighbourhood Plan.
e. Any other planning matters for information only.

8. Governance
a. To resolve to change the Council's website hosting provider from Community Action Suffolk to Suffolk Cloud.
b. To approve the Council's Draft Retention and Disposal of Documents Policy.
c. To note the Clerk's mileage and expenses.
d. To note the Clerk's pay increase from NJC SCP 21 to NJC SCP 23.
e. To consider an increase in the Clerk's weekly hours.
f. To note the potential implications of the General Data Protection Regulation for the Parish Council.
g. To approve the Council's insurance cover for 2017/18.

9. Allotments
a. To receive a progress report on the attempt to purchase the allotment land.
b. To receive a report on the occupancy of the allotments.
c. To consider any work required on the gates/fences.

10. Village Maintenance
a. To receive an update on the quote for repair work on the bus shelters.
b. To approve the quote for various items of regular village maintenance.
c. To receive an update on the installation of the pedestrian crossing on Stowmarket Road.
d. To receive an update on the purchase of the defibrillator to be sited at the Village Hall

11. Churchyard and Cemetery.
a. To receive a progress report on the purchase of land for the extension of the Cemetery.
b. To consider improvements to the Cemetery gates.
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12. Training and Development for Councillors and Clerk
a. To note the following training already booked (if any).
None
b. To consider any other training requests.

13. Finance
a. To note the following cheques signed out of Meeting.
None
b. To consider approving and making the following payments:

Shades Home Maintenance	Churchyard and cemetery maintenance for September 2017 Hedge cutting along the footpath at the Woodfield allotments. Hedge cutting along the track to the allotments.	£480.00 £120.00 £50.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire for September 2017	£20.00	LGA 1972 s111
Janet Gobey	Clerk's Expenses– adjustable monitor stand, phone stand, pack of laminator pouches, two bags of noticeboard magnets. Mileage for September 2017	£52.16 £17.10	LGA 1972 s111
Janet Gobey	Clerk's salary for September 2017 (includes 26.5 additional hours for SPA work)	£541.19	LGA 1972 s111
HMRC	Quarterly tax and NI due for July to September 2017.	£300.40	LGA 1972 s111
M Sillett	Monthly street cleaning – September 2017 2017	£210.00	LGA 1972 s111
G Sillett	Monthly street cleaning – September 2017	£210.00	LGA 1972 s111
Hertfordshire County Council	Three boxes of heavy duty black plastic sacks for street cleaners.	£52.02	LGA 1972 s111

c. To note the Council's Financial Report for September 2017.
d. To note the Quarterly Budget Report for July to September 2017
e. To approve the revised Earmarked and General Reserves

14. Reports

To receive reports from Councillors assigned to the following:

a. SALC.
b. Village Hall Management Committee
c. Viridor Liaison Committee
d. Churchyard and Cemetery
e. Allotments
f. Parish Liaison
g. Suez Liaison Group
h. SnOasis Parish Alliance

15. Correspondence

To note the following items of correspondence and form a response where appropriate:

By email on 3rd October 2017	November 2017 Town & Parish Liaison meetings for Babergh and Mid Suffolk District Councils
By email on 3rd October 2017	LAIS1402 Precept Consultation.

16. To note the date of next the Meeting and any items for the Agenda.

J. M. Gobey

Janet Gobey
Clerk to Great Blakenham Parish Council

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Date: 6th October 2017